

## Flyer for incoming exchange students

### Website for incoming exchange students

[www.tudelft.nl/exchange](http://www.tudelft.nl/exchange)

General information for incoming exchange students, about:

- Application form, and instructions on how to apply to TU Delft as an exchange student
- Accommodation
- visa and/or residence permit
- Insurance

[www.studyguide.tudelft.nl](http://www.studyguide.tudelft.nl)

Information about the courses at TU Delft

### Academic year 2011-2012

**Autumn Semester** 5 September 2011 – 3 February 2012

**Spring semester** 6 February 2012 – 6 July 2012

**Retakes** 27 - 31 August 2012

### Application deadlines

**Autumn Semester** 1 April 2011

**2011/2012**

**Spring Semester** 1 October 2011

**2011/2012**

**Applications received at TU Delft after the deadline will not be processed.**

**Incomplete applications will also not be processed.**

### Payment of fees and other finances

Exchange students pay tuition fees to their home university and are exempt from paying tuition fee at TU Delft. Exchange students are responsible for paying all their personal expenses such as accommodation, living and travel expenses, textbooks, clothing and medical expenses, passport and visa costs and non-compulsory incidental fees.

### Administrative status exchange student and student job allowance

Exchange students will be enrolled as full time non-degree students. They can be registered at TU Delft for an uninterrupted period of 12 months maximum though they should remain registered at their home university. Upon registration with TU Delft exchange students must provide a certificate of registration at the home university. If exchange students wish to continue their studies after the exchange period of 12 months, they must register as either a regular student if their objective is to obtain a degree at TU Delft or as a free mover who cannot obtain a degree. Both will be required to pay tuition fees. Free-movers can be registered at TU Delft for up to an uninterrupted period of 12 months. If they decide to obtain a degree at TU Delft during this period, they have to pay the required tuition fee determined by the type of programme.

During the exchange period at TU Delft, exchange students are not allowed to take on a part-time job, paid or unpaid, without the approval of the Faculty Exchange Coordinator.

### Course availability

TU Delft faculties cannot guarantee placement in specific courses as they are subject to fulfilment of the prerequisites, availability and timetabling factors. Thus, exchange students need to be flexible about courses they will be able to register for. We advise students to have alternatives approved by their home institution academic advisors in advance of arrival at TU Delft.

### Credits system

TU Delft uses the European Credit Transfer System (ECTS) employed by all universities in the European Union. One academic year consists of 60 ECTS credits. One ECTS credit is equal to a study load of 28 hours (including lectures and laboratory courses); 60 ECTS credits represent one year of full-time study. All Bachelor programmes at TU Delft consist of 180 ECTS and all Master programmes of 120 ECTS.

You must achieve a minimum of 24 and a maximum of 30 ECTS credits per semester at TU Delft. At least 70% of the ECTS credits of the courses should be achieved at one Faculty.

## Language requirements

All MSc courses at TU Delft and the bachelor programme in Aerospace Engineering are taught in English therefore students coming to TU Delft are required to have a good command of the English language prior to their arrival. If your skills in the English language are weak, we strongly advise you to upgrade your level before coming to Delft.

For admission to TU Delft at BSc and MSc level the requirements are:

- A TOEFL\*\* (Test of English as a Foreign Language) score of at least 90 (internet-based test) Please note that we only accept the TOEFL internet based test.
- or IELTS\*\* (academic version) overall Band score of at least 6.5.
- or have passed the University of Cambridge 'Certificate of Proficiency in English' or the University of Cambridge 'Certificate in Advanced English'

The language test results should not be older than two years before the start of the academic year. Please note that exclusively nationals from the USA, U.K., Ireland, Australia, New Zealand and Canada are exempted from the English test requirement.

## Health insurance

TU Delft requires all students who have to apply for a Dutch residence permit through TU Delft to take out the IPS Lippman health and liability insurance. The premium is approximately € 40,00 a month.

## Visa/residence permit requirements

TU Delft will provide assistance to Non-EU students in arranging a visa/residence permit. Students will be required to meet any visa/residence permit requirements that pertain to studying in the Netherlands. Non-EU students coming to TU Delft will need to document having sufficient financial means for the period of stay. Students will receive more information about this after they have been admitted.

## Accommodation

TU Delft has no student accommodation, but mediates between international students and housing corporation DUWO. DUWO accommodation for exchange students consists of a single room in a flat, where kitchen and bathroom facilities are shared with the other occupants. The accommodation is fully furnished. A washing machine is usually available. Furnished private apartments are also available (with its own kitchen and bathroom facilities). Almost all rooms have an internet connection. All accommodation is situated within three kilometers of the University.

DUWO provides a contract for a fixed rental period of one or two semesters. This means that you are bound for the full term of the contract and that you have to make a choice beforehand whether you want to have a contract for the first, second or both semesters. The rent ranges from € 450,00 to € 600,00 per month for units varying from private to units with shared facilities. The rent includes gas, water, electricity, internet connection and municipal taxes. Students will receive more information about how to apply for DUWO housing after they have been admitted.

## Contact details Coordinators International Exchange

<b>Faculty of Aerospace Engineering</b> Master programme: <ul style="list-style-type: none"><li>▪ Aerospace Engineering</li></ul>	International Coordinator: Ms. Cora van Haaren T: +31 (0)15 2781355 E: <a href="mailto:exchange-ae@tudelft.nl">exchange-ae@tudelft.nl</a>	
	Mail address P.O. Box 5058 2600 GB Delft The Netherlands	Visiting address Kluyverweg 1 2629 HS Delft The Netherlands
<b>Faculty of Applied Sciences</b> Master programmes: <ul style="list-style-type: none"><li>▪ Applied Physics</li><li>▪ Chemical Engineering</li><li>▪ Industrial Ecology*</li><li>▪ Life Science &amp; Technology</li><li>▪ Science Education and Communication</li><li>▪ Sustainable Energy Technology**</li></ul> <small>* in cooperation with Leiden University</small> <small>** in cooperation with Eindhoven University of Technology and University of Twente</small>	Coordinator International Relations: Ms. Gina Thé Coordinator Student Exchange: Ms. Annette van den Berg-Verweij T: +31 (0)15 2783253 E: <a href="mailto:exchange-tnw@tudelft.nl">exchange-tnw@tudelft.nl</a>	
	Mail address P.O. Box 5046 2600 GA Delft The Netherlands	Visiting address Lorentzweg 1 2628 CJ Delft The Netherlands

Contact details Coordinators International Exchange		
<b>Faculty of Architecture</b> Master programme: <ul style="list-style-type: none"> <li>Architecture, Urbanism and Building Sciences</li> </ul>	International Coordinator: Ms. Shirin Musa T: +31 (0)15 2788240 E: <a href="mailto:InternationalOffice-BK@tudelft.nl">InternationalOffice-BK@tudelft.nl</a>  <div> <div>Mail address</div> <div>P.O. Box 5043 2600 GA Delft The Netherlands</div> <div>Visiting address</div> <div>Julianalaan 134 2628 BL Delft The Netherlands</div> </div>	
<b>Civil Engineering &amp; Geosciences</b> Master programmes: <ul style="list-style-type: none"> <li>Applied Earth Sciences</li> <li>Civil Engineering</li> <li>Coastal and Marine Engineering and Management</li> <li>Construction Management and Engineering</li> <li>Transport, Infrastructure &amp; Logistics</li> </ul>	Coordinator student exchange: Ms. Maaïke Kraeger-Holland T: +31 (0)15 2781174 F: +31 (0)15 2784889 E: <a href="mailto:exchange-citg@tudelft.nl">exchange-citg@tudelft.nl</a>  <div> <div>Mail address</div> <div>P.O. Box 5048 2600 GA Delft The Netherlands</div> <div>Visiting address</div> <div>Stevinweg 1 2628 CN Delft The Netherlands</div> </div>	
<ul style="list-style-type: none"> <li>Geomatics</li> </ul>	Coordinator student exchange: Ms. Elfriede Fendel T: +31 (0)15 27 84548 E: <a href="mailto:e.m.fendel@tudelft.nl">e.m.fendel@tudelft.nl</a>  <div> <div>Mail address</div> <div>P.O. Box 5058 2600 GB Delft The Netherlands</div> <div>Visiting address</div> <div>Kluyverweg 1 2629 HS Delft The Netherlands</div> </div>	
<b>Electrical Engineering, Mathematics and Computer Science</b> Master programmes: <ul style="list-style-type: none"> <li>Applied Mathematics</li> <li>Computer Engineering</li> <li>Computer Science</li> <li>Electrical Engineering</li> <li>Embedded Systems</li> <li>Media and Knowledge Engineering</li> </ul>	Coordinator Student Exchange: Ms. Hatin Pediz-Tekis T: +31 15 2783506 E: <a href="mailto:h.pediz-Tekis@tudelft.nl">h.pediz-Tekis@tudelft.nl</a>  <div> <div>Mail address</div> <div>TU Delft/Faculty EEMCS P.O. Box 5031 2600 GA Delft The Netherlands</div> <div>Visiting address</div> <div>Mekelweg 4 2628 CD Delft The Netherlands</div> </div>	
<b>Industrial Design</b> Master programmes: <ul style="list-style-type: none"> <li>Integrated Product Design</li> <li>Strategic Product Design</li> <li>Science Design for Interaction</li> </ul>	Coordinator Student Exchange: Ms. Janneke Arkesteijn T. +31 (0)15 2781077 E: <a href="mailto:internationaloffice-io@tudelft.nl">internationaloffice-io@tudelft.nl</a>  <div> <div>Mail address</div> <div>Landbergstraat 15 2628 CE Delft The Netherlands</div> <div>Visiting address</div> <div>Landbergstraat 15 2628 CE Delft The Netherlands</div> </div>	
<b>Mechanical, Maritime and Materials Engineering</b> Master programmes: <ul style="list-style-type: none"> <li>Mechanical Engineering</li> <li>Marine Technology</li> <li>Systems &amp; Control</li> <li>Biomedical Engineering</li> <li>Materials Science and Engineering</li> <li>Offshore Engineering</li> </ul>	International Coordinator: Ms. Mascha Toppenberg Coordinator student exchange: Ms. Fatma Cinar T: +31 (0)15 2786753 E: <a href="mailto:internationaloffice-3me@tudelft.nl">internationaloffice-3me@tudelft.nl</a>  <div> <div>Mail address</div> <div>Mekelweg 2 2628 CD Delft The Netherlands</div> <div>Visiting address</div> <div>Mekelweg 2 2628 CD Delft The Netherlands</div> </div>	
<b>Technology, Policy and Management</b> Master programmes: <ul style="list-style-type: none"> <li>Systems Engineering, Policy Analysis &amp; Management</li> <li>Management of Technology</li> <li>Engineering and Policy Analysis</li> <li>Transport, Infrastructure &amp; Logistics</li> </ul>	International Coordinator: Ms. Toke Hoek T: +31 (0)15 2783367 E: <a href="mailto:c.a.hoek@tudelft.nl">c.a.hoek@tudelft.nl</a>  <div> <div>Mail address</div> <div>P.O. Box 5015 2600 GA Delft The Netherlands</div> <div>Visiting address</div> <div>Jaffalaan 5 2628 BX Delft The Netherlands</div> </div>	