

LLP-ERASMUS Information Leaflet

Name of institution:	KIT – Karlsruhe Institute of Technology	
Code of institution:	D KARLSRU01	
ERASMUS Charter:	EUC – 29815	
URL address:	http://www.kit.edu/	
Head of institution	Prof. Dr. Horst Hippler	
Head of the International Office	Achim Niessen	KIT – International Office Adenauerring 2, Geb. 50.20 D-76131 Karlsruhe, Germany
Erasmus Institutional Coordinator	Andrea Morlock-Scherm	KIT – International Office Adenauerring 2, Geb. 50.20 D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44920 Fax: +49 (0721) 608-44907 Email: andrea.morlock-scherm@kit.edu
Erasmus Incoming Coordinator:	Mia Tjandisaka	KIT – International Office Adenauerring 2, Geb. 50.20 D-76131 Karlsruhe, Germany Tel.: +49 (0721) 608-44927 Fax: +49 (0721) 608-44907 Email: mia.tjandisaka@kit.edu
Calendar of the academic year 2010-2011	1st semester	October 1 st , 2011 – March 31 st , 2012
	2nd semester	April 1 st , 2012 – September 30 th , 2012
Period of courses	1st semester	October 17 th , 2011 – February 12 th , 2012
	2nd semester	April 16 th , 2012 – July 22 nd , 2012
Orientation week	1st semester	September 18 th , 2011 – September 25 th , 2011
	2nd semester	To be determined, about 4 weeks before the start of courses
(Pre-semester) German language courses	1st semester	September 26 th , 2011 – October 14 th , 2011
	2nd semester	To be determined, about 3 weeks before the start of courses
Application deadline	June 15th	for the 1 st semester or for the whole academic year
	January 15th	for the 2 nd semester

<p>Application procedure</p>	<ol style="list-style-type: none"> 1. Please mail us the name of your nominated students four weeks before the application deadline. After receiving the nomination, we will mail your students the URL of our online application form. 2. Students must submit a hard copy of the online application form and other required documents (e.g. Learning Agreement, German Language Certificate) to the coordinator. After signing, the coordinator/your students should forward the application package to the following address prior to the deadline: KIT – Akademisches Auslandsamt Adenauerring 2 D-76131 Karlsruhe Germany 3. Acceptance at the KIT is confirmed when the nominated students receive our Admission Letter ("Zulassungsbescheid")
<p>Application requirements</p>	<p>The required documents for application:</p> <ul style="list-style-type: none"> • Print-out of the online application form • Learning Agreement • Student Application Form (paper form) • Certificate of German language (required: A2-Level; recommended: B1-Level) <p>Attention: B1-Level is required for nominated students applying for study field Chemistry, Biology and Mechanical Engineering)</p> <p>Attention: all required documents have to be approved, signed and stamped by the Erasmus coordinator at the home university.</p>
<p>Further information for incoming students</p>	<p>Useful and helpful information for incoming students can be found at: http://www.aaa.kit.edu/143.php</p>
<p>Lectures/Courses/Project</p>	<p>Information on courses, course descriptions, schedule etc. can be found at the following sites: https://zvwgate.zvw.uni-karlsruhe.de/qisserver/pub/mhb/index.html https://studium.kit.edu/meineuniversitaet/Seiten/vorlesungsverzeichnis.aspx http://www.kit.edu/studieren/fakultaeten.php (links to faculty sites)</p> <p>Please note that course registration for some seminars, lectures is required. If further information is needed, it is best to contact the departmental coordinator/instructor directly and enquire about course details.</p> <p>If you are planning to do a project, a supervisor will be required. Please contact departmental coordinators for further details.</p>

Departmental Coordinators	<p>For all academic questions concerning study schedule, ECTS, courses, etc. please contact the departmental coordinators at: www.aaa.kit.edu/1789.php</p>
German language courses	<p>Since the majority of courses offered at the KIT are held in German only, a good command of German is necessary for any ERASMUS student coming to Karlsruhe. Recommended is at least B1-level of the CEFR (Common European Framework of Reference for Languages).</p> <p>Should the German language proficiency not match the minimum standards, we strongly advise all students to use the time left in home country to obtain the necessary skills.</p> <p>If your students want to roughly determine the CEFR-level of German, they might do so with the following online test provided by the Goethe Institute. http://www.goethe.de/cgi-bin/einstufungstest/einstufungstest.pl</p> <p>We offer a pre-semester German language course for all ERASMUS students usually about 3 weeks before courses begin. At the moment the tuition fee for this course is 50 €.</p>
Accommodation	<p>Most students in Karlsruhe live in dormitories or share a flat. There is, however, an acute shortage of living space, especially at the start of the winter semester. We cannot guarantee the availability of accommodations but we will do our best to assist all ERASMUS students settling down in Karlsruhe.</p> <p>Room and Housing Agents:</p> <p>Melitta Habersaat Tel. +49 (0)721 608-44919 Fax. +49 (0)721 608-44907 melitta.habersaat@kit.edu</p>
Health insurance	<p>Health insurance coverage during the entire stay in Germany is compulsory. Consequently all students have to organize the health insurance at their home country before arriving in Karlsruhe. ERASMUS students from EU/EEA member states usually bring the European Insurance Card.</p>

<p>Visa/residence permit</p>	<p>Erasmus students from</p> <ul style="list-style-type: none"> • a non-EU member state or • a non-EEA member state <p>will require a student visa (not a tourist visa) in order to study in Germany. This visa can be obtained at the local German embassy.</p> <p>To receive this visa, students need the “Zulassungsbescheid” (Admission Letter) from the KIT. We will send the Admission Letter to successful applicants in mid-July or in mid-February.</p> <p>Please note that the processing time for a student visa varies from 4 to 8 weeks or longer depending on the local embassy. The KIT can not affect this procedure. Please inform your students to apply for a student visa immediately as soon as they receive the “Admission Letter”.</p> <p>All other ERASMUS students do not require a visa.</p>
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