

The University of Provence has now updated the website for incoming Erasmus students: <http://gsite.univ-provence.fr/gsite/document.php?pagendx=8832&project=ri>

You will find information on dates and deadlines, application procedure, housing, studies, acceptance, arrival, etc.

Deadlines for 2011-2012



First semester and full academic year (studies starting in September):



Nomination deadline : **April 29th 2011** ➤ Application deadline : **May 31st 2011**



Second semester only (studies starting in January):



Nomination deadline : **September 30th 2011** ➤ Application deadline : **October 31st 2011**

Late applications will **NOT** be considered.

Application

The University of Provence has an **on-line application form** for incoming exchange students. The form can be accessed at: <http://sites.univ-provence.fr/sri/moveonline/incoming/welcome.php>

Before the students send their on-line application, it is required that **you** send us by email a list of the students selected to come to our University within the Erasmus programme. This list must contain the following information:

- □□□□□□ name and Erasmus code of the sending institution
- □□□□□□ full name of the student
- □□□□□□ student's email address
- □□□□□□ field of studies (if possible, please indicate the Erasmus area code specified in our bilateral agreement)
- □□□□□□ period of stay (1st semester, 2nd semester, full academic year)

After receiving this list, the students will be contacted individually via email, explaining what they need to do to apply, knowing that along with their printed and signed on-line application form, they will have to send us the following documents:

- □□□□□□ learning agreement signed
- □□□□□□ 2 ID photos
- □□□□□□ A copy of an ID document (ID card or passport)

- A copy of their European health insurance regarding the period of their stay at UP

Please note that any application form sent without prior communication from the student's home university **will not be considered**.

Please ensure your students have received all the relevant information from us.

Once we have checked the application forms with prior data sent by our partners, students will receive another email confirming their acceptance at University of Provence along with useful information about their future stay here.

Housing

If students wish to apply for a room in the university's campus, they need to specify it by ticking the appropriate box on the application form (there is no other form for housing). You will find more information about it as well as about private accommodation on our website.

Language requirements

Please note that we expect your students to have a **good knowledge of French (B1 level)**. They will be expected to follow lectures, to complete course work and to take examinations.

Non-EU status

If you are planning to send any students who have non-EU status, please make sure their passport and visa are effective.

Should you have any other queries please do not hesitate to contact us:

➤Meghann MARTIN : Erasmus.incoming.b@univ-provence.fr (UK, Ireland, Germany, Cyprus, Greece, Portugal)

➤Elodie MAGAUD : Erasmus.incoming.c@univ-provence.fr (all the other European partners)