

Nominations/applications have to be submitted through an online form.

Your students have to proceed as follows:

1. click on the following link for registration: <http://moveonline.verwaltung.uni-bonn.de/move/moveonline/incoming/welcome.php>
2. read carefully the information about the application process under procedure.
3. **Fill in** the online form completely and carefully.
4. Make sure that all data they provided is correct, especially their e-mail address. After they filled in the nomination/application form and entered "save", they will see a test page where they can **check their entered data** once again and change it if necessary.
5. **Transmit** their data..
6. Click on "Print PDF document" to open the paper copy of their application and **print** it.
7. **Sign** their application form. The ERASMUS co-ordinator has to sign and stamp the nomination/application form as well.

The nomination/application is **only valid if the print-out** of the nomination/application form **has been signed** both by the student and the ERASMUS co-ordinator at the home university and **sent to us** by the application deadline.

Kindly be informed that we need **a list of all your students** who have applied at the university of Bonn as well as a copy of their application forms **latest May, 15th 2011.**

You can email or send them to our postal address:

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