

Dear Student,

We welcome you to **Pablo de Olavide University**.

This is the information you will need in order to become an **EXCHANGE STUDENT** at our university:

1. ACCEPTANCE as Exchange Student:

First, you must access to the application form on-line in the next link:

http://www.upo.es/erasmus_incoming/.

You must fill all the data and click "Registrar solicitud/Send". Print out the application form, sign and send it to our International Office with the following necessary documents:

- Two passport photographs (copies or digital prints are not allowed);
- A copy of a valid passport or identity card;
- A certificate of nomination as International student signed and stamped by your university.
- WE DO NOT NEED YOUR LEARNING AGREEMENT SO PLEASE, SEND IT JUST IN CASE YOU NEED IT SIGNED BY US BACK TO YOUR UNIVERSITY BEFORE YOUR ARRIVAL. IF YOU DO NOT NEED IT, WE CAN SIGN IT WHEN YOU WILL ARRIVE AT OUR INSTITUTION.

All documents must be sent to the next address:

Área de Relaciones Internacionales y Cooperación
Universidad Pablo de Olavide de Sevilla
Carretera de Utrera Km. 1
41013-Sevilla

FOR FALL SEMESTER THE DEADLINE IS 30th JUNE

Students coming for the second semestre MUST NOT APPLY NOW. There will be another period in November for them (they will receive all the information by october)

The fall semester will start on 12th September but there will be an INFORMATION MEETING FOR INTERNATIONAL STUDENTS on **Friday 9th September** (we will give you all necessary information about your stay in Seville) and we will organize an **International Welcome Week** from **12th to 16th September** with some activities designed for you all.

If you cannot take part in the meeting on 9th September, there will be another one on Tuesday 20th September, just for those who missed the main one for a justified reason.

2. COURSES

The academic offer 2011/2012 is not available yet.

Regarding to courses, this year there are a lot of changes in the faculties of our university due to Bologna Plan, so we do not have yet the academic guide updated. Changes only affect 3rd year courses. If you need more information about courses, you have to ask the faculty coordinator here in Seville:

In the next link you can see our **ECTS guide (Exchange student guide)** where you can find all information about last year courses, academic calendar, accommodation, information about Faculties, living in Seville etc.

http://www.upo.es/erasmus_incoming/

But remember that all about courses can change this year because of Bologna Plan!

In addition, some of the courses accept a limited number of students but that information has not been published yet. As soon as we will have that information, we will let the students know.

COMPUTER SCIENCES:

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SPORT SCIENCES:

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SOCIAL SCIENCES:

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Lycée Rabelais Paris 2 (Francia)				
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Università degli Studi di Napoli Federico II (Italia)				
University of Copenhagen (Dinamarca)				
Università del Salento (Italia)				
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Università di Milano Bicocca (Italia)				
Università degli Studi di Napoli Federico II (Italia)				
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Fachhochschule Coburg (Alemania)				
Università della Calabria (Italia)				
Universitatea Tehnica Din Cluj-Napoca (Rumanía)				
Salento (Italia)				
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Panteion University of Social and Political Sciences				
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HUMANITIES SCIENCES:

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Ernst-Moritz-Arndt Universität Greifswald	TEI	Patricia Balaguer
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Fachhochschule Köln	TEI	Patricia Balaguer
Fachhochschule Köln	TEI	Patricia Balaguer
Freie Universität Berlin	TEI	Patricia Balaguer
Freie Universität Berlin	TEI	Patricia Balaguer
Freie Universität Berlin	TEI	Patricia Balaguer
Heinrich-Heine University of Duesseldorf	TEI	Patricia Balaguer
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HERIOT-WATT UNIVERSITY	TEI	Estefanía Acuña
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Hochschule Magdebur-Stendal	TEI	Patricia Balaguer
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Hochschule Magdebur-Stendal	TEI	Patricia Balaguer
Hogeschool Gent, University college Ghent	TEI	Estefanía Acuña
Hogeschool Gent, University college Ghent	TEI	Estefanía Acuña
Hogeschool Gent, University college Ghent	TEI	Estefanía Acuña
Hogeschool Gent, University college Ghent	TEI	Estefanía Acuña
Hogeschool Gent, University college Ghent	TEI	Estefanía Acuña
Högskolan i Halmstad (Halmstad University)	HYT	Igor Pérez
Högskolan i Halmstad (Halmstad University)	HUM	Igor Pérez
Högskolan i Halmstad (Halmstad University)	TEI	Igor Pérez
Högskolan i Halmstad (Halmstad University)	TEI	Igor Pérez
Karl-Franzens-Universität Graz	TEI	Patricia Balaguer
Lessius Hogeschool	GTE	Estefanía Acuña
Lessius Hogeschool	GTE	Estefanía Acuña
Lessius Hogeschool	GTE	Estefanía Acuña
Libera Università degli Studi S.Pio V	TEI	Paola Capponi
Linköpings Universitet	HYT	Igor Pérez
Philipps-Universität Marburg	TEI	Patricia Balaguer
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UNIVERSITY OF PARDUBICE	TEI	Estefanía Acuña
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University of Salford	TEI	Estefanía Acuña
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University of Westminster	TEI	Estefanía Acuña
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Uniwersytet Jagiellonski	TEI	Estefanía Acuña
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Trieste	GTE	Paola Capponi
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Valenciennes	GTE Tel	Julia Lobato
Marie Haps	GTE Tel	Patricia Balaguer
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UCD (Dublin)	GTE	Estefanía Acuña
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Université de Mons	Tel	Julia Lobato
Université de Strasbourg	Tel	Estefanía Acuña
Université de Nice-Sophia Antipolis	TEI	Estefanía Acuña
Università Cattolica del Sacro Cuore	TEI	Paola Capponi
Libera Università di Lingue e Comunicazione IULM	TEI	Paola Capponi
University of East Anglia	TEI	Estefanía Acuña
Universiteit Gent	TEI	Igor Pérez
Université Michel de Montaigne-Bordeaux 3	TEI	Estefanía Acuña
Università degli Studi di Cassino		Paola Capponi

LAW:

General Coordinator: Alfonso Ybarra Bores (aybabor@upo.es)

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3. ACCOMMODATION

We do not offer an accommodation service but we recommend the students to book a room in a flat. In these links you can find a lot of opportunities about it:

http://www.sacu.us.es/es/01_03.asp (University of Seville)

http://riemann.upo.es/alojamiento/tipos_de_alojamiento.php (Pablo de Olavide University)

In Pablo de Olavide University there are two residences, one of them is in the campus and it is called "Celestino Mutis Residence" and the other one "Flora Tristán Residence" is in a near neighbourhood. You can see all this information with more details in

http://www.upo.es/areadeestudiantes/casa/servicios_comunidad/servicio_alojamiento/Listado_residencias/index.jsp

4. HOW TO GET UPO?

Our university is in an outlying area of the city:

- Carretera de Utrera, km. 1, 41013-Sevilla (España / Spain)

Getting there:

- Underground, line 1, 'Pablo de Olavide' stop , www.metrodesevilla.org
- Bus line 38, 'Carretera de Utrera' stop, TUSAM, www.tusam.es
- Bus lines M123, M130A and M130B, 'Universidad Pablo de Olavide' stop, Transport Consortium of Seville, www.consortiotransportes-sevilla.com
- Cycling way 7, www.sevilla.org/sevillaenbici
- Connection to the railway network through underground, bus and cycling, www.renfe.com
- Connection to the road network and to the airport (5 minutes) through the SE-30

When you will arrive to the university, please come to our office (Relaciones Internacionales y Cooperación, building 12, first floor).

5. MORE INFORMATION?

- In our university there are several faculties and in each one there are departmental coordinators who can help you with your choice of your courses. (Please, see "*COURSES*")

- There is also a free Spanish course *only for beginners*. This course lasts 50 hours so you can get 5 credits (ECTS) if you fulfill the requirements. The course begins 18th October so if you are interested in it, you must register when you will arrive at our university and you must do the level test on 4th October.

6. ANY FURTHER QUESTIONS?

There is a Incoming program designed for cover all your necessities during your stay here in Seville and also for answering all your questions before coming here!

Whatever you need regarding your stay in Seville, please do not hesitate in contacting to us:

incoming@upo.es

We have created a Facebook profile for all of you. Here you will find information about the welcome program and you will contact with exchange students who have been here, with Spanish students who are going to your university and they may need your help, etc.

In order to join to this group, you only need to have a facebook profile and look for "Incoming UPO". You must apply for taking part of this group and we will accept you.

We hope this information will be useful for you, if you have any question, contact us!

Best regards