

Besançon, 23 April 2012

to ERASMUS Program  
participating universities

Dear colleagues,

We will have the pleasure to welcome the students you have selected for participation in the Erasmus exchange program for the 2012-2013 academic year.

Enclosed with this letter are information and documents which we should be **urgently** forwarded to your students so that they can best prepare their Erasmus exchange visit:

- An individual confirmation form to be mailed to the Direction of International Relations at least one month before the student's arrival date;
- A form to request accommodation in CROUS student lodgings: students interested in this type of accommodation should mail this form back to the Direction of International Relations **by 8 June 2012**. All Erasmus students are entitled to this type of student lodging provided they request it **by that date**.

Furthermore, the Direction of International Relations will be holding a welcoming event for international students on **Thursday 6 September 2012 at 10:00 a.m.** Given the important information they will be given, attendance is indispensable. All Erasmus students planning to take courses in the first semester should therefore plan to arrive in Franche-Comté by 6 September (those taking courses in the second semester should arrive by 15 January 2013).

In particular, during this welcoming event, each student will be given a certificate of registration with the Erasmus Program. This certificate will make it possible for them to enjoy benefits relating to their student status until their student ID is issued.

Afterward we will assist them in filling out their registration with the University of Franche-Comté.

Lastly, we offer your students an intensive French language improvement summer course at the CLA from 27 to 31 August 2012 (25 hours of teaching, course fee: 50 €), registration file attached.

We are looking forward to welcoming Erasmus students from your university and we trust that their stay with us will be an enriching experience.

Yours sincerely,

Rudy CHAULET  
Director of International Relations

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# UNIVERSITÉ DE FRANCHE-COMTÉ

## Useful links:

- Practical information: <http://www.univ-fcomte.fr/pages/fr/menu1/accueil---venir-etudier-a-l-ufc-6-14426.html>
- 2012-2013 academic calendar (accessible late May) : <http://www.univ-fcomte.fr/pages/fr/menu2/pratique/inscription---calendrier-universitaire-18.html>
- Teaching-related information (teaching schedule, list of courses, course selection, specific calendars) for each UFR (school) : <http://www.univ-fcomte.fr/pages/fr/menu1/ufc/organisation---composantes-et-services-72.html>