

## School of Business, Economics and Social Sciences / University of Hamburg

# Data Sheet

[Academic Year 2012/2013]

<b>Name of the Institution</b>	<p>University of Hamburg School of Business, Economics and Social Sciences Von-Melle-Park 9 D-20146 Hamburg Germany <a href="http://www.wiso.uni-hamburg.de">www.wiso.uni-hamburg.de</a></p> <p><u>Head of International Office:</u> Ms Andrea Brückmann Universität Hamburg/University of Hamburg Fakultät Wirtschafts- und Sozialwissenschaften School of Business, Economics and Social Sciences International Office Von-Melle-Park 5 (room 1069) D-20146 Hamburg Tel: ++49 40 42838 3624 Email: <a href="mailto:andrea.brueckmann@wiso.uni-hamburg.de">andrea.brueckmann@wiso.uni-hamburg.de</a></p>
<b>Contact information for incoming &amp; outgoing students</b>	<p><u>Incoming Students:</u> Ms Mareike Fiedler Universität Hamburg/University of Hamburg Fakultät Wirtschafts- und Sozialwissenschaften School of Business, Economics and Social Sciences International Office Von-Melle-Park 5 (room 1067) D-20146 Hamburg Tel: ++49 40 42838 9328 Email: <a href="mailto:mareike.fiedler@wiso.uni-hamburg.de">mareike.fiedler@wiso.uni-hamburg.de</a></p> <p><u>Outgoing Students:</u> Ms Sabine Huebner Universität Hamburg/University of Hamburg Fakultät Wirtschafts- und Sozialwissenschaften School of Business, Economics and Social Sciences International Office Von-Melle-Park 5 (room 1067) D-20146 Hamburg Tel: ++49 40 42838 5348 Email: <a href="mailto:sabine.huebner@wiso.uni-hamburg.de">sabine.huebner@wiso.uni-hamburg.de</a></p>
<b>Levels of study</b>	Bachelor / Master
<b>Faculties / departments in which exchange students can take courses</b>	The students are allowed to take all courses offered to their level (BA/MA) within the different departments of our School (Business, Economics, Socioeconomics, European Studies, Social Sciences)
<b>Orientation Program</b>	We offer a 2-day study orientation to help the students with their timetables and the bureaucratic structure. Furthermore, the Buddy program offers activities to get to know both the university and the city.
<b>General Course Information / Course Catalogue</b>	<a href="http://www.wiso.uni-hamburg.de/internationales/incoming-exchange-students/study-information-informationen-zum-studium/course-catalogue-vorlesungsverzeichnis/">http://www.wiso.uni-hamburg.de/internationales/incoming-exchange-students/study-information-informationen-zum-studium/course-catalogue-vorlesungsverzeichnis/</a>
<b>Language(s) used in the courses that are open to our students</b>	German / English

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# Further Information

[Academic Year 2012/2013]

### General Information

- ✓ Application deadline for the summer semester (starts in April): 31st of December
- ✓ Application deadline for the winter semester (starts in October): 31st of May
- ✓ All documents have to arrive at the International Office within these deadlines
- ✓ The International Office offers a Buddy service to our school's exchange students. That means we get in touch with Hamburg students – the so-called buddies - who are prepared to support your students during the first days and weeks in Hamburg
- ✓ The costs for a living in Hamburg (housing excluded) are approximately 400-500 €
- ✓ A semester contribution of 238 € is mandatory and has to be paid by all students. It is not a fee but includes sixth months public transport for the entire Hamburg area as well as tributes for student dorms/restaurants and student parliament.
- ✓ After the nomination we get directly in contact with the incoming students, supplying them with all the relevant information on application and housing.

### Academic Calendar

#### **Winter Semester 2012/13**

Official duration: 01.10.2012 - 31.03.2013

Orientation days and German Intensive Course: 01.10.-12.10.2012

**Lecture period: 15.10.2012 - 02.02.2013**

Exams: until end of February 2013

Christmas holiday: 23.12.2012 - 06.01.2013

#### **Summer Semester 2013**

Official duration: 01.04.2013 - 30.09.2013

Orientation days: not yet determined

**Lecture period: 02.04.2013 - 13.07.2013**

Exams: until beginning of August 2013

Pentecost holiday: 16.05. - 23.05.2013

For the academic calendar please see:

<http://www.wiso.uni-hamburg.de/internationales/incoming-exchange-students/academic-calendar/>

## Application Requirements

- ✓ Application form for incoming exchange students completed and signed
- ✓ Curriculum vitae in German
- ✓ Two passport-sized photographs
- ✓ Copy of passport or identity card
- ✓ Transcript of records of the courses completed at home university so far
- ✓ Copy of certification of German language skills (if you have one)
- ✓ Certification of health insurance (EHIC for EU student / AT11 for Turkish students/ German Student Health Insurance to be contracted after arrival for all other students, 77€ per month at the moment)
- ✓ Application form for accommodation (if housing is wanted)
- ✓ More details: [www.wiso.uni-hamburg.de/internationales/incoming-exchange-students](http://www.wiso.uni-hamburg.de/internationales/incoming-exchange-students)

## Languages

- ✓ Nearly all of the courses at our School are taught in **German**. **English** taught courses are rare and are only offered irregularly
- ✓ We recommend a very good **B1** level to ensure that the students can follow courses and pass exams in German
- ✓ German language courses are usually offered on various levels for incoming students
- ✓ For more information on language courses, please check:  
<http://www.wiso.uni-hamburg.de/internationales/incoming-exchange-students/german-language-courses-deutschkurse/>

## Courses

- ✓ The actual course catalogues will be published in **mid February** (summer term) and **mid September** (winter term)
- ✓ Courses from the current as well as from the last terms can be found under the following link:  
<http://www.wiso.uni-hamburg.de/internationales/incoming-exchange-students/study-information-informationen-zum-studium/course-catalogue-vorlesungsverzeichnis/>
- ✓ Exchange students can attend courses from **all departments** of our school within their study level (Bachelor / Master)

## Housing

- ✓ The International Office offers a certain amount of dorm rooms to incoming students
- ✓ Rooms are allocated on a first-come, first-served basis
- ✓ The rooms have currently a total rent of 280 €/per month (subject to change)
- ✓ To apply for housing: <http://www.wiso.uni-hamburg.de/internationales/incoming-exchange-students/application-bewerbung/accomodation-wohnen/>