

FACHHOCHSCHULE POTSDAM

BASICS FOR ERASMUS INCOMING APPLICANTS 2012-13

Name of Institution:	Fachhochschule Potsdam
Erasmus Code	D POTSDAM03
Address	Pappelallee 8-9 14469 POTSDAM Germany
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Website	www.fh-potsdam.de http://www.fh-potsdam.de/3300.html

INTERNATIONAL OFFICE

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DEADLINE TO RECEIVE CANDIDATES APPLICATION

For Winter semester	30.06. 2012
For Summer semester	20.12. 2012

ACADEMIC CALENDAR

Winter semester 2012+13 24.09.2012 - 08.02.2013

Summer semester 2013 27.03.2013 - 14.07.2013

Teaching Language

German (We don't offer any courses, lectures, lessons or projects in English)

I. Required Documents to include with candidates application

1. Application form
2. Learning Agreement
3. Transcript of records
4. Certificate of Language proficiency German*

New Requirement: Without certificate German not acceptance or enrolment here at FHP

- by application certificate of actual German proficiency A1 level
 - by enrolment certificate of German A2 level or better
5. Letter of recommendation
 6. Letter of motivation
 7. Portfolio (only for Design, Architecture required)

II. Required Documents by Enrolment

1. 2 pass photos
2. Certificate of health insurance
3. Language certificate A2 level

Language Courses offered by FH Potsdam for ERASMUS

Wintersemester	Accompanying course based on level A2 Knowledges-	YES
	Course for beginners or A1 level offered by FH Potsdam	NONE
Summersemester		NONE

Credit System YES - ECTS - 60 per year/ 30per Semester

ACCOMMODATION

Hall residences **NON at FHP**

Others

Application for housing/student residence hall by

STUDENTENWERK POTSDAM

Friedrich-Ebert-Str. 4

14467 Potsdam

Postanschrift:

Postfach 60 13 53

14413 Potsdam

Tel.: 0331/3706-0

<http://www.studentenwerk-potsdam.de>

<http://www.studentenwerk-potsdam.de/wohnen.html#platz>

Please apply by your own here

<http://www.studentenwerk-potsdam.de/formulare/wohnheimantrag.html>

BERLIN

Studentendorf Berlin-Schlachtensee

<http://www.studentendorf.com/>

SEMESTERTICKET

Public traffic ticket Potsdam/Berlin for enrolled students

Valid for one semester, usable for BUS, TRAM, DRAIN

WS 01.10.2012-31.03.2013

SoSe 01.04.2013-30.09.2013

Payable to begin of your stay (cost ~ 146,90 €*- will be updated each semester)

FHP CONNECT – ERASMUS STUDENT NETWORK

Network “student tutors s for students “– please contact us and connect

<http://www.fh-potsdam.de/fhpconnect.html>

Facebook Group: fhp connect