

KEY DATA ON ENSAPLV Ecole Nationale Supérieure d'Architecture de Paris La Villette	
NAME OF YOUR INSTITUTION Address Postal Code and City Country	Ecole Nationale Supérieure d'Architecture de Paris - La Villette 144 avenue de Flandre 75019 Paris FRANCE web-site : www.paris-lavillette.archi.fr
ERASMUS ID CODE	FPARIS 126
Director	Guy AMSELLEM

Key data on International Office : Service des relations internationales (same address as above)

Erasmus Institutional Coordinator	Danielle HUGUES
CONTACT OFFICER FOR INCOMING STUDENT MOBILITY	Nicole VIDEMENT
Telephone (incl. country code)	+33 1 44 65 23 20
Fax (incl. country code)	+33 1 44 65 23 01
e-mail	nicole.videment@paris-lavillette.archi.fr
INFORMATION for incoming students on web site	International – Foreign exchange students
CONTACT OFFICER FOR OUTGOING STUDENT MOBILITY	Danielle HUGUES
Phone and fax	Phone : +33 1 44 65 23 19 Fax : +33 1 44 65 23 01
e-mail	dhugues@paris-lavillette.archi.fr danielle.hugues@paris-lavillette.archi.fr
Academic tutors for incoming students	ENSAPLV academic tutors have been designated for each partner university. This list will be given to the incoming students on their arrival and can be found on the web site http://www.paris-lavillette.archi.fr/cms1.9.3/uploads/file/international/Referents_echanges%20etudiants.xls

General information on didactics:

DIDACTICS CALENDAR: Academic year 2011-2012 Calendar for academic year 2012-2013 will be communicated later	Presentation of the classes of the first semester : from 19/09 to 24/09/2011 1 st Semester : from 19/09/2011 to 28/01/2012 Presentation of the classes of the second semester and registration : the last week of January 2012 2 nd Semester : from 27/02/2012 to 30/06/2012
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PERIOD OF STAY : Are they problems for Erasmus students arriving in the 2nd semester?	<p>The exchange students are advised to stay during the whole academic year = from September 15th to June 30th</p> <p>The Erasmus period (with regard to the grant) can't be more than 10 monthes, except</p> <p>if the student has an internship during july and august, with a deadline for the end : 30th September.</p> <p>It is possible for students to arrive on second semester and follow 6th semester or 8th semester level classes.</p> <p>That means that the students in second semester can either follow classes of Bachelor 3rd year or Master 1st year.</p> <p>The last semester of Master 2 or the 10th semester is devoted to the individual final work of the student, leading to the ENSAPLV diploma. As a consequence there is no collective classes during this last semester of Master 2.</p>
LANGUAGE OF DIDACTICS (programs, courses, exams):	<p>All theoretical classes are in French</p> <p>A minimum B1 level in French abilities is required : an official certificate of language ability must be produced by the home university.</p> <p>Students who can't speak French fluently enough will of course be limited in their choice of courses. They are advised to preferably choose theoretical classes on the second semester, once they will have improved their linguistic abilities.</p> <p>If general instructions are given in French, another language may be used in the individual correction according professors' and students' linguistic abilities, some professors being native from other countries than France.</p> <p>Some architecture studio classes are taught in English :</p> <p>M.7.1 - P708, M.9 P913</p> <p>M.8.5 – P812</p> <p>Some studio classes specifically prepare students to exchanges and therefore announce their will of welcoming exchange students, such as L6.16-PA01</p> <p>Some classes such as “Seminaire” M.8.6-S and M.9.10-S require some writing abilities in French. The credits are awarded on basis on this written work. Some professors may accept this written work in English, but this has to be discussed with the professor at the beginning of the semester.</p> <p>Intensive French courses will be organised during September 2012, before the beginning of the architecture courses. A financial</p>

	<p>participation will be required ; the precise amount and dates of these French courses as well as application information will be communicated in January 2012</p>
<p>PORTFOLIO AND ADMITTANCE</p>	<p>The admittance of the student is not subordinate on the assessment of a portfolio ; however, a portfolio may be useful for the student on his/her arrival in ENSAPLV to be shown to the professors.</p> <p>We accept the students who have been chosen and whose names are given by their home university, according bilateral exchange agreement ;</p> <p>For this reason the list of the chosen incoming students must be first communicated by the office of International relations of the home university to International Office ENSAPLV (N.Videment).</p>
<p>APPLICATION FORM: Have you a particular form for Incoming students ?</p>	<p>Yes : download the forms from the web site : International - foreign exchange students</p> <ul style="list-style-type: none"> - Application form : - Learning agreement <p>These two documents must be filled up carefully(no handwritten data accepted)</p> <p>The documents must be signed by the student and the home university before being sent to International Office ENSAPLV (N. Videment) either by e-mail, or by postal mail. Faxes are not accepted.</p> <p>Added to these two forms must be sent an official certificate attesting the student's abilities in French language</p> <p>The letter of acceptance, then, will be sent directly to the student. For this reason we ask the students to be very precise regarding the address he writes on the application form.</p>
<p>DEADLINE FOR APPLICATIONS</p>	<p>1st semester : 10th June</p> <p>2nd semester : 10th December</p> <p>We would appreciate that our partners do respect these deadlines.</p>
<p>LEARNING AGREEMENT</p>	<p>ENSAPLV is submitted to an accreditation process for 2012-2013 program. As a consequence a draft learning agreement for 2012-2013 will be prepared and signed before arrival of student on basis of 2011-2012 program. The courses to be elected for the first semester are integrated on the learning agreement form which will be signed by the student and the home university and sent to Mrs. Nicole Videment before the deadline, to be returned when signed.</p> <p>The description of the available courses can be found on the web site : http://www.paris-lavillette.archi.fr/cms1.9.3/uploads/file/enseignement/plaquetteLicence%202011.pdf http://www.paris-lavillette.archi.fr/cms1.9.3/uploads/file/enseignement/2011master%201sem7.pdf http://www.paris-lavillette.archi.fr/cms1.9.3/uploads/file/enseignement/2011master%202sem7.pdf</p>

	<p>lavillette.archi.fr/cms1.9.3/uploads/file/enseignement/2011Master%20S9.pdf</p> <p>The second semester classes will be elected at the end of the first semester (january 2013).</p> <p>In the interest of the student it is advised that he/she respects his/her level of studies regarding the choice of studio classes. For instance a student who achieved 4 semesters of architecture in his/her home university, before his/her arrival in ENSAPLV, should choose a studio class in Licence third year, that means a group of L.5.13-PA (in the 5th semester) and a groupe of L.6.16 – PA (in the 6th semester).The exchange student can only be registered in ONE studio class pro semester.</p> <p>Students can only attend one <u>plastic arts course L5-15 DP</u> in the 1st or the 2d semester.</p> <p>As far as other classes are concerned, the student can choose in any level the classes he needs, but he cannot take more than 30 ECTS pro semester.</p> <p>In Master2 (5th year) for M.9.10 S901 to S914 students must know that they must be able to write a thesis in French, see paragraph language didactics.</p> <p>For the application in the courses (in september), the students must register on line the rank of their preference for each group ; It is obvious that the group assignment first choice is possible up to a limited number of students pro group. The process is randomised.</p> <p>The definitive learning agreement will be signed afterwards.</p>																								
CREDIT SYSTEM ECTS Marks	<p>Yes, 30 ECTS for one semester (no more)</p> <p>From : 0 to 20</p> <table><tr><th>Definition</th><th>ENSAPLV grade</th><th>ECTS grade</th></tr><tr><td>EXCELLENT – outstanding performance with only minor errors</td><td>16 à 20</td><td>A</td></tr><tr><td>VERY GOOD – above the average standard with some errors</td><td>14 à 15,99</td><td>B</td></tr><tr><td>GOOD – generally sound work with a number of notable errors</td><td>13 à 13,99</td><td>C</td></tr><tr><td>SATISFACTORY – fair but with significant shortcomings</td><td>12 à 12,99</td><td>D</td></tr><tr><td>SUFFICIENT – performance meets the minimum criteria</td><td>10 à 11,99</td><td>E</td></tr><tr><td>FAIL some more work required before the credit can be awarded</td><td>8,00 à 9,99 supplementary exams</td><td>FX</td></tr><tr><td>FAIL – considerable further work is required</td><td>0 à 7,99 failed</td><td>F</td></tr></table>	Definition	ENSAPLV grade	ECTS grade	EXCELLENT – outstanding performance with only minor errors	16 à 20	A	VERY GOOD – above the average standard with some errors	14 à 15,99	B	GOOD – generally sound work with a number of notable errors	13 à 13,99	C	SATISFACTORY – fair but with significant shortcomings	12 à 12,99	D	SUFFICIENT – performance meets the minimum criteria	10 à 11,99	E	FAIL some more work required before the credit can be awarded	8,00 à 9,99 supplementary exams	FX	FAIL – considerable further work is required	0 à 7,99 failed	F
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Placement /internship Work experience	<p>Students who want to have a work experience through an internship must bring from their home university a letter indicating that this internship is compulsory during his/her studies to get their diploma. The internship must take place during the Erasmus period.</p>																								
Special facilities for disabled persons	<p>No</p>																								

WHAT OUR STUDENTS MUST ABSOLUTELY KNOW:	<p>Students from UE must bring their european health insurance card.</p> <p>Non UE students have to pay when they arrive, about 200€for French health insurance (“Sécurité sociale étudiant”) . This is compulsory.</p> <p>Each student must have a third person liability insurance. The student must bring a document giving evidence of this insurance or can purchase one in Paris for around 15 €</p>
ACCOMODATION	<p>ENSAPLV doesn’t provide rooms in university residences ; the question of accommodation is very difficult in Paris and rather expensive ! (minimum 500 or 600€pro month)</p> <p>Students can apply to International university residence CIUP but very early (in April) ! www.ciup.fr</p>
TRANSCRIPTS OF RECORDS	<p>The transcript of records is sent to the international office of the partner university before the end of July.</p> <p>If the student needs to resit for an exam at the beginning of September, the final transcript of records will be sent to the international office of the partner university at the end of September.</p>
CERTIFICATE OF ATTENDANCE	<p>At the end of his/her stay, the student will be given a certificate of attendance indicating the day of his/her arrival in ENSAPLV and the day of his/her departure.</p> <p>Please note</p> <ol style="list-style-type: none"> 1) This certificate is personal and cannot be delivered to any other person that the student him or herself 2) The arrival date cannot refer to a day previous the welcome meeting which will be organised around September 14th, 2012 3) The day of departure is the day when the student is given the certificate. Please note the precise dates of semesters and that the school is closed during August