

Information sheet for incoming exchange students 2012-2013

Contact information

If you are considering taking part in an exchange programme at TU Delft, it is important to know that international exchange programmes are managed by the faculties/departments - they are responsible for advising, informing, selecting and accepting foreign exchange students. All requests for information and applications should therefore be directed to the coordinators for international exchange (see for contact details at the end of this flyer and this link: [contact details coordinators international exchange](#)).

Useful websites

- TU Delft website homepage home.tudelft.nl/en/
- General information for incoming exchange students about how to apply to TU Delft as an exchange student, accommodation, visas and residence permits, insurance, etc. www.tudelft.nl/exchange
- Academic calendar [academic calendar](http://www.studyguide.tudelft.nl/academic_calendar)
- Information about the courses at TU Delft www.studyguide.tudelft.nl/studyguide_manual
- Link to study guide manual: [studyguide manual](http://www.studyguide.tudelft.nl/studyguide_manual)
- Information about Bachelor's-level minors taught in English [thematical minors](http://www.studyguide.tudelft.nl/thematical_minors)
- International Student Guide TU Delft www.internationalguide.tudelft.nl
- Map of the campus of TU Delft [campus map TU Delft](http://www.internationalguide.tudelft.nl/campus_map_TU_Delft)
- Social activities and excursions for international students after arrival [activities international students](http://www.internationalguide.tudelft.nl/activities_international_students)
- Living costs [student budget](http://www.internationalguide.tudelft.nl/student_budget)

Applications for the 2012-2013 academic year

How to apply

Please read the admission requirements at www.tudelft.nl/exchange carefully before applying.

Restrictions

Faculties generally accept exchange students for one or two semesters; the Faculty of Architecture accepts students for only one semester.

Application deadline

Autumn Semester	1 April 2012
Spring Semester	1 October 2012

Applications received after the deadlines and incomplete applications will not be considered.

Academic information

Academic calendar 2012-2013 (preliminary)

Autumn Semester	3 September 2012 – 1 February 2013
Spring semester	11 February 2013 – 5 July 2013
Exam retakes	12 - 16 August 2013

Overview of courses and course availability

In the course catalogue (www.studyguide.tudelft.nl) you will find all courses given in 2011-2012. Students should base their study plan on the current version of the course catalogue, bearing in mind that changes may occur next year. The course catalogue will be updated in May 2012. You will find a manual to the study guide via this link: [studyguide manual](http://www.studyguide.tudelft.nl/studyguide_manual). Some of our faculties have Bachelor-level minor programmes that are taught in English. A list is available on our website: [thematical minors](http://www.studyguide.tudelft.nl/thematical_minors). TU Delft faculties cannot guarantee places on individual courses as they are subject to fulfilment of certain preconditions, availability and timetabling factors. Exchange students should therefore be flexible about courses they will be able to register for. We advise students to have alternative courses approved by their home institution academic advisors before their arrival at TU Delft. If you have any questions about courses you can send an e-mail to the faculty exchange coordinator concerned (see below for the addresses).

Voluntary Introduction Programme in August 2012

From 16 August to 30 August 2012, TU Delft will be organising an Introduction Programme for all its new international students. During this programme the International Office, your faculty and your fellow students will welcome you to TU Delft, introduce you to its educational system and organise plenty of activities to help you find your way around Delft and the Netherlands. Participation is obligatory for all two-year Master's students. Exchange students may participate on a voluntary basis. The costs are 250 euros. More information about the programme can be found on our website: www.tudelft.nl/exchange >Exchange>Services for exchange students. If you want to participate in the Introduction Programme please indicate this on the exchange acceptance document, which will be sent to you after you have been admitted. There are 100 places available for exchange students. The places will be allocated on a first-come, first-served basis.

Language of instruction and language requirements

The language of instruction in the Bachelor's programmes is Dutch, with the exception of the Aerospace Bachelor's which is English. All Master courses are given in English. Students coming to TU Delft are therefore required to have a good command of the English language prior to their arrival. If your English-language skills are weak, we strongly advise you to improve them before coming to Delft.

For admission to TU Delft at BSc and MSc level the requirements, you must have:

- a TOEFL** (Test of English as a Foreign Language) score of at least 90 (internet-based test). Please note that we only accept the TOEFL internet based test;
- a IELTS** (academic version) overall band score of at least 6.5;
- passed the University of Cambridge 'Certificate of Proficiency in English' or the University of Cambridge 'Certificate in Advanced English'.

The language test results should not be older than two years before the start of the academic year. Please note that nationals from the USA, the UK, Ireland, Australia, New Zealand and Canada are exempted from the English test requirement.

Credit system

TU Delft uses the European Credit Transfer System (ECTS) employed by all universities in the European Union. One academic year consists of 60 ECTS credits. One ECTS credit is equal to a study load of 28 hours (including lectures and laboratory courses); 60 ECTS credits represent one year of full-time study. All Bachelor's programmes at TU Delft consist of 180 ECTS and all Master's programmes, 120 ECTS.

Exchange students should earn a minimum of 24 credits per semester at TU Delft. At least 70% of the ECTS credits of the courses should be obtained at the faculty in which they are enrolled.

Transcript of records upon leaving

Exchange students are advised to request an official transcript of records at the end of their study period from the coordinator for international exchange.

Fees, registration, job allowance, insurance, visas and accommodation

Payment of fees and other finances

Exchange students pay tuition fees to their home university and are exempt from paying tuition fee at TU Delft. Exchange students are responsible for paying all their personal expenses such as accommodation, living and travel expenses, textbooks, clothing and medical expenses, passport and visa costs and non-compulsory incidental expenses.

Administrative status of exchange students

Exchange students will be enrolled as full-time non-degree students. They can be registered at TU Delft for an uninterrupted period of no more than 12 months (6 months in the case of the Faculty of Architecture). Please note that it is obligatory to remain registered as a regular student at your home university! Upon registration with TU Delft you must therefore provide a certificate of registration at your home university.

Any exchange student wishing to continue their studies after the exchange period of 12 months must register as either a regular student if their objective is to obtain a degree at TU Delft, or as a free mover (who cannot obtain degrees). Both will be required to pay tuition fees. Free movers may be registered at TU Delft for an uninterrupted period of up to 12 months.

Student job allowance

During the exchange period at TU Delft, exchange students are not allowed to engage in part-time employment, either paid or unpaid, without the approval of their coordinator for international exchange.

Health and liability insurance

TU Delft requires all students who have to apply for a Dutch residence permit through TU Delft to take out Dutch health and liability insurance. Students who do not have to apply for a Dutch residence permit should arrange health and liability insurance themselves.

Visa/residence permit requirements

TU Delft will provide assistance to non-EU students in arranging visas and residence permits. Students will be required to meet any visa or residence permit requirements that pertain to studying in the Netherlands. Non-EU students coming to TU Delft must provide documentary evidence of having sufficient financial means for the period of stay. Students will receive more information about this after they have been admitted.

Accommodation

TU Delft does not own student accommodation, but mediates between international students and the DUWO housing corporation. DUWO accommodation for exchange students consists of a single room in a flat, with a kitchen and bathroom facilities being shared with the other occupants. The accommodation is fully furnished. A washing machine is usually available. Furnished private apartments are also available (with their own kitchen and bathroom facilities). Almost all rooms have an internet connection. All accommodation is situated within three kilometres of the university.

DUWO provides a contract for a fixed rental period of one or two semesters. This means that you are bound for the full term of the contract and that you must decide in advance whether you want to have a contract for the first, second or both semesters. Rents range from 450 to 600 euros per month for accommodation varying from private units to those with shared facilities. The rent includes gas, water, electricity, internet connection and municipal taxes. Students will receive more information about how to apply for DUWO housing after they have been admitted.

Contact details of coordinators international exchange

Faculty of Aerospace Engineering

Undergraduate programme (BSc):

The undergraduate Bachelor's programme is taught entirely in English. It focuses on the multidisciplinary field of aerospace engineering and the designing of the aerospace vehicles. The aircraft, rocket and satellite are studied in every course.

Master's programme (in English):

- Aerodynamics and Wind Energy;
- Flight Performance and Propulsion;
- Control and Operations (incl. Air Traffic Management);
- Space Flight;
- Aerospace Structures and Materials.

International Coordinator: Ms Cora van Haaren

T: +31 (0)15 2781355

E: exchange-ae@tudelft.nl

Postal address
P.O. Box 5058
2600 GB Delft
the Netherlands

Visiting address
Kluyverweg 1
2629 HS Delft
the Netherlands

Faculty of Applied Sciences

Master's programmes (in English):

- Applied Physics;
- Chemical Engineering;
- Industrial Ecology*;
- Life Science & Technology;
- Science Education and Communication;
- Sustainable Energy Technology**.

** in cooperation with Leiden University*

*** in cooperation with Eindhoven University of Technology and University of Twente*

Coordinator Student Exchange: Ms Annette van den Berg

T: +31 (0)15 2783253

E: exchange-tnw@tudelft.nl

Postal address
P.O. Box 5046
2600 GA Delft
the Netherlands

Visiting address
Lorentzweg 1
2628 CJ Delft
the Netherlands

Faculty of Architecture

Master's programmes (in English):

- Architecture, Urbanism and Building Sciences.
- Geomatics

International Coordinator: Ms Shirin Musa

T: +31 (0)15 2788240

E: InternationalOffice-BK@tudelft.nl

Postal address
P.O. Box 5043
2600 GA Delft
the Netherlands

Visiting address
Julianalaan 134
2628 BL Delft
the Netherlands

Contact details of coordinators international exchange

Faculty of Civil Engineering & Geosciences

Master's programmes (in English):

- Applied Earth Sciences;
- Civil Engineering;
- Coastal and Marine Engineering and Management;
- Construction Management and Engineering;
- Transport, Infrastructure & Logistics;

Coordinator Student Exchange: Ms Maaike Kraeger-Holland

T: +31 (0)15 2781174

F: +31 (0)15 2784889

E: exchange-citg@tudelft.nl

Postal address
P.O. Box 5048
2600 GA Delft
the Netherlands

Visiting address
Stevinweg 1
2628 CN Delft
the Netherlands

Faculty of Electrical Engineering, Mathematics and Computer Science

Master's programmes (in English):

- Applied Mathematics;
- Computer Engineering;
- Computer Science;
- Electrical Engineering;
- Embedded Systems.

Coordinator Student Exchange: Mrs Hatin Pediz-Tekis

T: +31 15 2783506

E: exchange-eemcs@tudelft.nl

Postal address
TU Delft/Faculty EEMCS
P.O. Box 5031
2600 GA Delft
the Netherlands

Visiting address
Mekelweg 4
2628 CD Delft
the Netherlands

Faculty of Industrial Design Engineering

Master's programmes (in English):

- Integrated Product Design;
- Strategic Product Design;
- Science Design for Interaction.

Some Bachelor's courses are taught in English.

Coordinator Student Exchange: Ms Janneke Arkesteijn

T: +31 (0)15 2781077

E: internationaloffice-io@tudelft.nl

Postal and visiting address
Landbergstraat 15
2628 CE Delft
the Netherlands

Faculty of Mechanical, Maritime and Materials Engineering

Master's programmes (in English):

- Mechanical Engineering;
- Marine Technology;
- Systems & Control;
- Biomedical Engineering;
- Materials Science and Engineering;
- Offshore Engineering.

International Coordinator: Ms Mascha Toppenberg

Coordinator student exchange: Ms Fatma Cinar

T: +31 (0)15 2786753

E: internationaloffice-3me@tudelft.nl

Postal address
Mekelweg 2
2628 CD Delft
the Netherlands

Visiting address
Mekelweg 2
2628 CD Delft
the Netherlands

Faculty of Technology, Policy and Management

Master's programmes (in English):

- Systems Engineering, Policy Analysis & Management;
- Management of Technology;
- Engineering and Policy Analysis;
- Transport, Infrastructure & Logistics.

International Coordinator: Ms Toke Hoek

T: +31 (0)15 2783367

E: c.a.hoek@tudelft.nl

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P.O. Box 5015
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Central International Office
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