

Life-long Learning / ERASMUS-Programme INFORMATION SHEET 2013/2014

Institutional Details

Name of the Institution	Rheinische Friedrich-Wilhelms-Universität Bonn
ERASMUS Code EUC No.	D BONN 01 29901
Head of the Institution	Professor Dr. Fohrmann
Internet address	www.uni-bonn.de

Academic Calendar

1 st Semester (<i>winter semester</i>) 2 nd Semester (<i>summer semester</i>) Main holidays	mid of October – beginning of February beginning of April – end of July February/March and August/September
2013/2014	
Winter semester 2013/2014	14 October, 2013 – 7 February, 2014 (lecture and examination period) Orientation: 7-11 October
Summer semester 2014	7 April, 2014 – 18 July, 2014 Orientation: first week of April

ERASMUS Institutional Coordinator

Name	Ms Susanne Maraizu
Department/Office	International Office, Dep. 6.2
Address	Poppelsdorfer Allee 53 D-53115 Bonn
Telephone Fax E-mail	+49 - 228 - 73 5949 +49 - 228 - 73 6793 marazu@uni-bonn.de
Responsibilities	<ul style="list-style-type: none"> Ø Coordination and management of the LLP/ERASMUS institutional contract Ø Linkage to faculties/institutes within the university Ø Principle matters of bilateral agreements Ø General information about the university and its study programmes

ERASMUS Student Advisor at the International Office

Name	Anna Sancillo
Responsibilities	<ul style="list-style-type: none"> Ø Information about application procedures for students Ø General information about studying and living in Bonn Ø ERASMUS Welcome Week
Address	International Office, Dep. 6.2 Poppelsdorfer Allee 53 D-53115 Bonn
Telephone Fax E-mail	+ 49 - 228 - 73 6191 + 49 - 228 - 73 6793 erasmus-assist@uni-bonn.de

ERASMUS Staff Mobility

Name	Ms Francine Toé-Bender
Responsibilities	<ul style="list-style-type: none"> Ø Central administration of teaching and administrative staff mobility Ø Central administration of bilateral agreements But please note: Bilateral agreements have to be concluded on departmental level through the <u>Departmental ERASMUS Coordinator</u>
Address	International Office, Dep. 6.2 Poppelsdorfer Allee 53 D-53115 Bonn
Telephone Fax E-mail	+ 49 - 228 - 73 7438 + 49 - 228 - 73 6793 programme-assist@uni-bonn.de

Departmental ERASMUS Coordinators

Name	Departmental ERASMUS Coordinator Please find the list of our departmental coordinators at: http://www3.uni-bonn.de/studium/studium-und-praktikum-im-ausland/austauschprogramme-der-universitaet-bonn/erasmus/fachkoordinatoren-und-kooperationen
Responsibilities	<ul style="list-style-type: none"> Ø Bilateral ERASMUS agreements Ø Applications of incoming students Ø Selection of outgoing and incoming students Ø Academic issues (Learning Agreements, Transcripts)

Information for ERASMUS students

Nomination and Application Procedure for ERASMUS students

Nomination (= application) deadlines	15 May for 1 st semester (winter semester) or the full academic year 1 November for 2 nd semester (summer semester)
Application (=nomination) forms	ONLINE! Online application form at: www.erasmus.uni-bonn.de à How to apply
Nomination (= application) procedure	Print-out of online nomination (=application) form has to be sent to the ERASMUS Departmental Co-ordinator at the University of Bonn and NOT TO the International Office
Language Requirements	German is, in particular in most undergraduate programmes, the main language of instruction at the University of Bonn. English taught classes are mainly to be found in the natural sciences, economics and social sciences. Therefore, ERASMUS students who do not study in English are expected to have a good and sufficient knowledge of German (B1/B2 recommended). (Some departments ask for a proof of students' German language proficiency level together with the application. They will inform their according cooperation partners in your institution and the students about this.)

Accommodation

Contact Person	Ms Hunze
Address	Studentenwerk Bonn, Abt. für Studentisches Wohnen Nassestraße 11, D-53113 Bonn
Telephone Fax E-mail Internet Address	+ 49 - 228 - 73 7164 + 49 - 228 - 73 7192 hunze@stw-bonn.de http://www.studentenwerk-bonn.de/
Application deadlines	20 July for the 1 st semester (winter semester) 10 February for 2 nd semester (summer semester)
Application forms	Special application forms for ERASMUS students are available at: www.erasmus.uni-bonn.de à Housing in Bonn or http://www3.uni-bonn.de/studium/studium-in-bonn-fuer-internationale-studierende/erasmus/wohnen-in-bonn-1/wohnen-im-studentenwohnheim#Bewerbungsformular
Application procedure	Application forms for a room in a dormitory have to be sent to the "Studentenwerk" (Association of Student Affairs) and <u>not</u> the International Office.
Average cost of accommodation	Dormitory: € 160 - € 320 private accommodation: € 350-400 per month. Private accommodation cannot be arranged by the accommodation office.

German Language Courses

German language Courses during the semester

Contact Person	Anna Sancillo
Address	International Office, Dep. 6.2 Poppelsdorfer Allee 53 D-53115 Bonn
Telephone Fax E-mail	+ 49 - 228 – 73 6191 + 49 - 228 – 73 6793 erasmus-assist@uni-bonn.de
Course Information	<ul style="list-style-type: none"> - language courses during the semester - 4 hrs tuition per week <p>More information: www.erasmus.uni-bonn.de à Learning German</p>
Application	<p>1 August for 1st semester (winter semester) 1 February for 2nd semester (summer semester)</p> <p>Detailed information about the application procedure will be sent to students directly in July/December.</p>
Course fee	60 € (reduced fee for ERASMUS students, normal fee: 160 €)

Intensive Language and Orientation Course for Exchange Students

Contact Person	Anna Sancillo
Address	International Office, Dep. 6.2 Poppelsdorfer Allee 53 D-53115 Bonn
Telephone Fax E-mail	+ 49 - 228 – 73 6191 + 49 - 228 – 73 6793 erasmus-assist@uni-bonn.de
Course Information	<ul style="list-style-type: none"> - 4 weeks (September and March) - 68 hours of language classes - Workshops on German culture, literature, history, politics; trips - General orientation programme for exchange students from different programmes, therefore limited places for ERASMUS students!
	<p>by 15 June, for 1st semester (September course) by 1 December for 2nd semester (March course)</p> <p>Students should apply early enough, independently from their ERASMUS application. Places are limited!</p> <p>More Information on application procedure at www.erasmus.uni-bonn.de.</p>
Course fee	580 € incl. trips and workshops

Orientation Programme (Welcome Week)

Contact Person	Anna Sancillo
Address	International Office, Dep. 6.2 Poppelsdorfer Allee 53 D-53115 Bonn
Telephone Fax E-mail	+ 49 - 228 – 73 6191 + 49 - 228 – 73 6793 erasmus-assist@uni-bonn.de
Course Information	Orientation days for ERASMUS students during the week before the beginning of the semester More information: www.erasmus.uni-bonn.de
Application	1 August for 1 st semester (winter semester) 1 February for 2 nd semester (summer semester) Detailed information about application procedure will be sent to students directly in July/December.

Other Useful Information

ERASMUS web page	www.erasmus.uni-bonn.de
Average cost of living	about € 700 per month (depending on rent, life style)
Health insurance	Students need a proof of health insurance for enrolment (European Health Insurance Card or other private health insurance valid for Germany during the whole study abroad period)
Passport/ID	Students need a valid passport or identity card.
Visa requirements for non-EU students	Students from non-EU-countries need a visa which they should apply for at the German Embassy well in advance.
Work permit for non EU students and students from new EU countries	These students only have a restricted work permit during the stay in Germany.
Public Transportation in Bonn (<i>Semester Ticket</i>)	All students have to pay a fee of about € 245 per semester when enrolling at the University of Bonn which includes a semester ticket for the whole area of Bonn/Cologne.