

ADMISSION / REGISTRATION PROCEDURE

For admission to the Environmental Protection College in the framework of the Erasmus Program, please follow these 5 steps:

Step 1:

Please complete the LLP/ERASMUS Student Application Form and Learning Agreement:

LLP/ERASMUS Student Application Form
Learning Agreement

Step 2:

Print out the fully completed LLP/ERASMUS Student Application Form and Learning Agreement and provide them with the signatures of the coordinators (Erasmus academic co-ordinator, Departmental co-ordinator, Institutional co-ordinator) at your home university. A university stamp is also required.

Step 3:

Ask for Transcript of Records from your Home University. The Transcript can be in any form including computer print outs from your university Registrar's office but they need to be translated in English and grades need to be transformed into ECTS grades. Transcripts in your mother tongue (unless it is English) will not be sufficient.

Step 4:

Print out the form Self Evaluation of Proficiency in English Language, fill it and sign it.

Step 5:

Send the **LLP/ERASMUS Student Application Form**, the **Learning Agreement**, the **Transcript of Records** and the **Self Evaluation of Proficiency in English Language Form** to the following address:

Visoka šola za varstvo okolja
Trg mladosti 2, 3320 Velenje, Slovenia

The form will be send to our Erasmus / ECTS co-ordinator.

If you are not accepted, the co-ordinator will contact you.

In opposite case, we will send a **copy of the confirmed Learning Agreement** to your present address and by Fax (No. you stated above) to your Home University.

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