



Program Vseživljenjsko učenje



VISOKA ŠOLA
za varstvo okolja

INFORMATION PACKAGE /2013/2014 GUIDE FOR INTERNATIONAL EXCHANGE STUDENTS

VISOKA ŠOLA ZA VARSTVO OKOLJA
VŠVO
ENVIRONMENTAL PROTECTION COLLEGE
EPC

INFORMATION PACKAGE

2013/2014 GUIDE FOR INTERNATIONAL EXCHANGE STUDENTS



February 2013

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INFORMATION ON THE INSTITUTION

NAME AND ADDRESS

VISOKA ŠOLA ZA VARSTVO OKOLJA (VŠVO)
ENVIRONMENTAL PROTECTION COLLEGE (EPC)
Trg mladosti 2, 3320 Velenje, Slovenia

Phone: +386 (0)3 898 64 10

Fax: + 386 (0)3 898 64 13

E-mail: info@vsvo.si

Web: www.vsvo.si

2012/2013 ACADEMIC CALENDAR OF THE ENVIRONMENTAL PROTECTION COLLEGE¹

Date	Event
Monday, 1 October 2012	first day of classes in the winter semester
Wednesday, 31 October 2012	Reformation Day*
Thursday, 1 November 2012	All Saints' Day*
Monday, 26 November – Friday, 30 November 2012	the Week of Environmental Protection College
Monday, 24 December 2012 – Tuesday, 1 January 2013	Christmas Break*
Friday, 18 January 2013	last day of classes in the winter semester
Monday, 21 January – Friday, 8 February 2013	winter exam period
Friday, 8 February 2013	Prešeren Day, the Slovenian Cultural Holiday*
Monday, 11 February 2013	first day of classes in the summer semester
Monday, 1 April 2013	Easter Monday*
Monday, 29 April – Friday, 3 May 2013	Labour Day*
Friday, 10 May 2013	the Day of Environmental Protection College*
Friday, 31 May 2013	last day of classes in the summer semester
Monday, 3 June – Friday, 28 June 2013	summer exam period
Tuesday, 25 June 2013	Statehood day*
Monday, 26 August – Friday, 20 September 2013	fall exam period
Monday, 30 September 2013	end of the academic year

* days off (public holidays/collective days off)

¹ 2013/2014 Academic Calendar of the Environmental Protection College will be adopted in September 2013.

LEADERSHIP

Director
Milena Pečovnik, M.Sc.

Dean
Assistant Professor Natalija Špeh, PhD

INTERNATIONAL RELATIONS OFFICE (IRO)

The International Relations Office coordinates international academic cooperation at the Environmental Protection College.

To international exchange students it offers counselling and guidance concerning your application procedure, accommodation and integration into the new environment.

You are welcome to visit us. Office hours: weekdays from 8:00 to 15:00 hours.

Address:
Visoka šola za varstvo okolja
Trg mladosti 2
3320 Velenje
Slovenia

Telephone: +386 (0)3 898 64 15, e-mail: info@vsvo.si; andrejka.mevc@vsvo.si

GENERAL DESCRIPTION OF THE ENVIRONMENTAL PROTECTION COLLEGE

Environmental Protection College (EPC) is a higher-education institution, established in February 2007 in order to execute the higher-education study programme of the first degree Environmental Protection and ecotechnologies and in 2011 the second degree Environmental Protection and ecotechnologies. This programmes are founded according to there guidelines subected to the Bologna declaration.

Environmental Protection College is located in Velenje.

The Environmental Protection College cooperates with various higher education institutions and academic associations throughout the world in different research fields developed by its college members. Cooperation encompasses numerous activities ranging from study visits to research and other projects. The Environmental Protection College is active in various networks and multilateral programmes of cooperation, including Lifelong Learning Programme, CEEPUS and other programmes.

The Environmental Protection College offers degree programmes leading to the award of diplomas and credential programmes leading to the award of certificates. Degree programmes can be undergraduate (academic) — bachelor's (first-cycle) programmes or postgraduate master's (second-cycle) programmes. Environmental Protection College has structured its programmes according to the requirements of the Bologna Declaration. The Environmental Protection College is enrolling students only in Bologna programmes. Study programmes are offered as fulltime or part-time studies. In the academic year 2012/2013, 211 undergraduate and postgraduate students attended the Environmental Protection College. Candidates are advised to gather information about programme requirements before enrolment.

STUDY PROGRAMMES OFFERED BY THE ENVIRONMENTAL PROTECTION COLLEGE IN THE ACADEMIC YEAR 2013/2014

Higher-education undergraduate and postgraduate master study programme of Environmental Protection and Eco-technologies

Name of the study programme

Environmental Protection and Eco-technologies
Environmental Protection and Eco-technologies

Level of education

Undergraduate higher-education programme of the first degree
Postgraduate master higher-education programme of the second degree

Name of the certificate and degree

Diploma certifying a university level education: **Eco-technologist**
MA certifying a university level education: **Master of Eco-technologies**

Length of the programme:

First degree: 3 years (180 ECTS)
Second degree: 2 years (120 ECTS)

Objectives of the programme:

Students will acquire knowledge about the contents related to the restrictive and development role of environment: rules on burdening different environmental resources (i.e. polluting water, air, soil, plants, animals and humans), waste disposal, the influence of human activities on the environment, estimating the influences on the environment, protection of the natural environment, communication with the public, new measures and eco-technologies for environmental protection and rehabilitation, environmental assessments, learning about environmental sociology, laws, and managing the environment and its resources.

LIST OF DEGREE PROGRAMMES FOR EXCHANGE STUDENTS

Classes for Erasmus students are available only in form of the tutorial system. For more information, please consult and/or contact the ECTS / ERASMUS coordinator:

ECTS – ERASMUS COORDINATOR / ADDRESS / CITY / PHONE / FAX / E-MAIL

Andrejka Mevc, M. Sc. / Trg mladosti 2 / 3320 Velenje / +386 (0)3 898 64 15 / +386 (0)3 898 64 13 / info@vsvo.si; andrejka.mevc@vsvo.si

GRADING SCALE

Slovene Grading Scale	ECTS Grading Scale
10	excellent A
9	very good B
8	good C
7	satisfactory D
6	sufficient E
5	insufficient F/FX

ADMISSION/REGISTRATION PROCEDURE FOR ERASMUS STUDENTS

The student application form can be found at:
http://www.vsvo.si/sub.php?cid=3_32.

Students who wish to be admitted to the Environmental Protection College must do the following:

1. Complete the LLP/ERASMUS Student Application Form and Learning Agreement.
2. Print out the completed LLP/ERASMUS Student Application Form and Learning Agreement sign them and obtain the signatures of the coordinators at your home university. A university stamp is required.
3. Request a Transcript of Records from your home university.
The Transcript can be in any form including computer printouts from the Registrar's office, but it must be written in English.
4. Print out the form Self Evaluation of Proficiency in English Language, fill it and sign it.
5. Send the LLP/ERASMUS Student Application Form, the Learning Agreement, the Transcript of Records and the Self Evaluation Proficiency in English Language Form to the following address:

Visoka šola za varstvo okolja
Trg mladosti 2, 3320 Velenje, Slovenia

Deadlines: first semester: 1st July, second semester: 1st December.

If the student is accepted, International Relations Office will send the confirmed Learning Agreement to the student and to the student's home university.

ECTS / ERASMUS COORDINATOR

Andrejka Mevc, M. Sc.
Environmental Protection College
Trg mladosti 2, 3320 Velenje, Slovenija

Telephone: +386 (0)3 898 64 15

Fax: +386 (0)3 989 64 13

RESIDENCE PERMIT

As a student in Slovenia, you are obliged to obtain a residence permit while your stay here. You need to go to:

Administrative Unit of Velenje
Office for foreigners

Rudarska cesta 6a
3320 Velenje

Upravna enota Velenje
Oddelek za upravne notranje zadeve

Rudarska cesta 6a
3320 Velenje

Working hours:

Monday	8:00 – 15:00
Tuesday	8:00 – 15:00
Wednesday	8:00 – 18:00
Friday	8:00 – 13:00

Please ask your tutor for further details and to come with you.

MEDICAL FACILITIES

If you become ill and you need medical care you can go to:

ZDRAVSTVENI DOM VELENJE
Vodnikova cesta 1, 3320 Velenje

Telephone: +386 (0)3 899 54 00; e-mail: info@zd-velenje.si

Students from the EU countries need a European Health Insurance Card.

ACCOMMODATION

You can choose among temporary accommodation, student dormitories and private accommodation in town Velenje and another places near Velenje.

SOME TEMPORARY ACCOMMODATION

MLADINSKI CENTER VELENJE

Efenkova cesta 61a
3320 Velenje

Telephone: +386 (0) 592 34 600; e-mail: info.hotel@mc-velenje.si

Website: www.mc-velenje.si

HOTEL PAKA

Rudarska cesta 1
3320 Velenje

Telephone: +386 (0)3 898 07 00; e-mail: info@hotelpaka.com

Website: www.hotelpaka.com

HOTEL RAZGORŠEK

Stari trg 33
3320 Velenje

Telephone: +386 (0)3 898 36 30; e-mail: info@hotelrazgorsek.si

Website: www.hotelrazgorsek.si

PRENOČIŠČA MRAZ

Zlatko Mraz
Lipa 54
3320 Velenje

Telephone: +386 (0)3 898 31 00; e-mail: prenocisca.mraz@telemach.net

Website: www.prenosicsa-mraz.com

STUDENT DORMITORIES

MLADINSKI CENTER VELENJE

Efenkova cesta 61a
3320 Velenje

Telephone: +386 (0) 592 34 600; e-mail: info.hotel@mc-velenje.si

Website: www.mc-velenje.si

PRIVATE ACCOMODATION

We suggest that you check the advertisements when you arrive with the help of a Slovene student – your mentor. You can also search on the web. Renting the private room will cost you from 150 – 220 EURO per month plus expenses.