



International Office

Partner Information Form

For Prospective Erasmus Incoming Students

Address	Technische Universität München Arcisstraße 21 80333 München Germany
Head of Institution	Professor Dr. Dr. h.c. mult. Wolfgang A. Herrmann
Internet address	http://www.tum.de
Erasmus code	D MUNCHEN02

Application Deadline

Deadline for Applications	Winter term (or for an entire year at TUM): 31 st of May Summer term: 31 st of October
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Application Procedure

e-Nomination & necessary application documents

The partner university selects students according to performance, commitment and language skills (!) and nominates them for the exchange semester stay via the web-based platform “moveonnet” (= eNomination). After an acknowledgement-email from TUM, the International Office of the home university sends the application documents to TUM. Applications sent directly to the TUM International Office will not be accepted. Nominated Students should submit in the following documents:

- 1) Online application printed and signed by applicant and in addition bearing stamp and signature of the International Office of the home university
- 2) One page letter of Motivation stating the reasons for applying at TUM
- 3) Curriculum Vitae
- 4) Study Program (signed and stamped by the departmental coordinator)
- 5) Transcript of records (all grades you have attained at home university so far, signed and stamped by the university)
- 6) Passport Photo (original, no scanned or copied photo)
- 7) language certificate (can be issued by home institution)
 - English language certificate: Students who are planning to attend courses in English at TUM (at least level B2)
 - German language certificate: Students who are planning to attend courses in German at TUM (at least level B2)
 - English and German language certificate: Students who are planning to attend courses in both languages (at least each with level B2)

Course Registration and Academic Information

Semester Dates	<p>Winter term: October-March</p> <p>Summer term: April-September</p> <p>For specific dates please look under: www.tum.de/en/studies/before-your-studies/application-and-acceptance/dates-and-deadlines/ http://www.tum.de/en/about-tum/faculties/</p>
List of Departments	<p>https://campus.tum.de/tumonline/webnav.ini</p> <p>To access the course catalogue, please select « courses » in the search bar.</p>
Course Catalogue and Descriptions	
Language Proficiency	<p>Applicants should have sufficient command of German (at least B2) to be able to follow lectures without difficulty (see “e-Nomination & necessary application documents”).</p>
Language of Instruction	<p>Most of the classes are held in German.</p>
Language Courses	<p>TUM offers German language courses for international students. Intensive courses are offered in the two weeks immediate before the start of lectures.</p> <p>For details please look at: www.sprachenzentrum.tum.de/en/startseite/</p>
Semester Workload	<p>15-20 ETCS credits suggested</p>
Academic Transcripts	<p>Exchange students are responsible for having their grades forwarded to their Erasmus-Coordinator so that the coordinator can write the transcript and return it to the student.</p>

Accommodation

Accommodation	<p>The application for the Erasmus program at TUM does not include an offer for a room in a dorm. Students have to find a room themselves on the private market with the list of hints on finding accommodation:</p>
Further Information	<p>www.international.tum.de/en/welcome-at-tum/internationale-studierende/wohnsituation/austauschstudierende/</p>

Orientation Programme

Orientation Program	<p>TUMi provides an orientation program designed to help students find their way in Munich. The program takes place the first two weeks of October (winter term) and the first two weeks of April (summer term) and is divided into about instructional units that are designed to not only help you get through the paper work upon arrival, but also acquaint you with the cultural possibilities in and around Munich:</p>
Further Information	<p>www.international.tum.de/en/welcome-at-tum/internationale-studierende/tuminternational/</p>

Estimated Costs of Living

Private Dorms / Apartments	€ 350 – € 600
Food/meals	€ 200 - € 300 per month
Expenses for lecture materials	Approx. € 20 per month
Public transportation	Solidarity fee 59€ /per semester (compulsory) & Semester Ticket 141€ / per semester (optional)
Personal expenses: (telephone, clothes, leisure time, etc.)	€ 150 per month (according to individual needs)
Health Insurance	€ 76 - € 78 per month (not for students with an EHIC-card)
Administrative fee	€ 42 per semester
Further Information	www.international.tum.de/en/welcome-at-tum/internationale-studierende/lebenshaltungskosten

Visa Requirements/Residence Permit Application

Entry Regulations	<p>Applicants from EU/EFTA nations as well as some other nations do not need a visa to study in Germany.</p> <p>All applicants from Non-EU nations need a visa to study in Germany. In order to get a visa, you must apply for one at the embassy or consulate of the Federal Republic of Germany in your home country. You must apply for your visa at least 2 months ahead of time. Please do not travel to Germany on a tourist visa, since it cannot be changed to a student visa. Students that are in Germany on a tourist visa are not entitled to study there. Students from Switzerland who are allowed to enter Germany without a visa have to fill out a residence permit application, which can be obtained at the local Foreigner's Registration Authority.</p>
Further Information:	www.international.tum.de/en/welcome-at-tum/internationale-studierende/einreisebestimmungen/

Health Insurance

Are students required to purchase health insurance?	<p>Yes, in Germany health insurance is mandatory. One cannot register at TUM without proof of a German national insurance. Students originating from countries in the European Union (EU/EFTA) nations must obtain the International Health Insurance Certification (former E111 or E128) or EHIC-Card from their insurer in their home country and present it to a German national insurer to receive the demanded proof. Students originating from countries outside the EU must also present a certificate entitling them to German health insurance coverage. Students who are not insured in their home countries, obtain German insurance through a German national health insurer of their choice. Full coverage for students is around € 76-78 monthly.</p>
Further Information	www.international.tum.de/en/welcome-at-tum/internationale-studierende/krankenversicherung

Banking

Must I open a bank account while studying in Munich?	It is highly advisable to open a bank account in Germany. German banks offer accounts free of charge for students. Debit cards from German banks are accepted throughout Europe.
What are acceptable credit cards in Munich?	In Munich all major credit cards are accepted. However, not all stores take credit cards; in some shops you are obligated to pay cash. In smaller cities and towns outside of Munich credit cards are not widely accepted.

Contact Details

International Office Head	Dr. Ana Santos-Kühn Phone +49.89.289.22393 Fax +49.89.289.25474 santos-kuehn@zv.tum.de
Coordinators for Incoming Students	Petra Ritter & Dörte Ptassek Phone +49.89.289.25017 Fax +49.89.289.25474 incoming@zv.tum.de
Institutional Erasmus Coordinator (outgoings, Bilateral Agreements)	Sabine Viererbl Phone +49.89.289.22582 Fax +49.89.289. 25474 viererbl@zv.tum.de
Institutional Erasmus Coordinator (Internship, Staff Mobility)	Simone Froehlich Phone +49.89.289 22582 Fax +49.89.289.22735 froehlichs@zv.tum.de
Website for incoming students	www.international.tum.de/en/welcome-at-tum/internationale-studierende/austauschstudierende/erasmus/

TUM Departments: <http://www.tum.de/en/about-tum/faculties/>

Institutional Coordinators / Departmental Coordinators:

TUM Department	Depart. Coordinator	Phone number (☎)	Email (✉)
Architecture	Yolande Hoogendoorn	+49 89 289-22317	hoogendoorn@tum.de
Chemistry	Prof. Dr. Fritz E. Kühn Contact: Dr. Julia Hauk	/	julia.hauk@tum.de (from April 2013)
Civil Engineering and Surveying	Nadin Klomke	+49 89 289-22427	n.klomke@bv.tum.de
Electrical Engineering and Information Technology	Prof. Dr. Eckehard Steinbach contact Heike Roth	+49 89 289-28235	abroad@lkn.ei.tum.de
Informatics	Dr. Angelika Reiser Contact: Martina v. Imhoff	+49 89 289-17284	imhoff@in.tum.de
Mathematics	Carola Jumpertz	+49 89 289-17552	jumpertz@ma.tum.de
Mechanical Engineering	Saskia Ammon	+49 89 289-15013	ammon@mw.tum.de
Medicine	Prof. Dr. med. Bernd Gänsbacher contact: Ulrike von Wolffersdorff	+49 89 4140-6305	wolffersdorff@tum.de
Physics	Dr. Maria Eckholt	+49 89 289-14461	sokrates@ph.tum.de
Sport Science	Kathrin Berkenkamp	+49 89 289-24626	kathrin.berkenkamp@tum.de
TUM School of Education	Prof. Dr. phil. Doris Lewalter	+49 89 289-24370	doris.lewalter@tum.de
TUM School of Management	Ute Helfers	+49 89 289-25083	ute.helfers@wi.tum.de

Center of Life and Food Sciences Weihenstephan:

Agricultural and Horticultural Sciences	Dr. Markus Gandorfer	+49 8161 71-3567	markus.gandorfer@wzw.tum.de
Biosciences	Prof. Dr. Roland Gerstmeier	+49 8161 71-3769	r.gerstmeier@wzw.tum.de
Brewing and Food Technology	Dr. rer.nat. Ludwig M. Niessen	+49 8161 71-5496	ludwig.niessen@wzw.tum.de
Forest Science and Resource Management	Dr. Martin Döllerer	+49 8161 71-4656	doellerer@wzw.tum.de
Horticultural Science	Sybille Michaelis	+49 8161 71 3233	hortsci@wzw.tum.de
Landscape Architecture and Landscape Planning	Andreas Printz	+49 8161 71-4147	aprintz@wzw.tum.de
Nutrition	Isabelle Dörr	+49 8161 71-3336	Isabelle.doerr@tum.de