

## Key Data

<b>Name</b>	<b>Universidade de Lisboa – Faculdade de Letras</b>
ERASMUS ID code	P LISBOA 02
Address	Alameda da Universidade 1600-214 Lisboa PORTUGAL
Website	<a href="http://www.fl.ul.pt">http://www.fl.ul.pt</a>

**Dean and ERASMUS Institutional Coordinator** Prof. Doutor António M. Feijó

### External Relations and International Cooperation Office

Homepage	<a href="http://www.fl.ul.pt/estudantes/ure">http://www.fl.ul.pt/estudantes/ure</a>
Address	Alameda da Universidade – 1600-214 Lisboa
E-mail	<a href="mailto:ure@fl.ul.pt">ure@fl.ul.pt</a>
Phone number	+ 351 21 792 00 61
Fax	+ 351 21 792 00 30
Head of Office (Outgoing students and Bilateral Agreements)	Denise <b>Matos Moura</b>
E-mail	<a href="mailto:denise@fl.ul.pt">denise@fl.ul.pt</a> ; <a href="mailto:agreementflul@fl.ul.pt">agreementflul@fl.ul.pt</a>
Outgoing students	Raquel <b>Moreira</b>
E-mail	<a href="mailto:outgoingflul@fl.ul.pt">outgoingflul@fl.ul.pt</a>
Incoming Students	Cláudia <b>Ferreira</b>
E-mail	<a href="mailto:incomingflul@fl.ul.pt">incomingflul@fl.ul.pt</a>
External Communication & Publicity	Eugénia <b>Balsas</b>
E-mail	<a href="mailto:divulgaflul@fl.ul.pt">divulgaflul@fl.ul.pt</a>

Application Procedures	
<b>Nominations</b>	<p>It's mandatory to send the nominations to the following e-mail: <a href="mailto:incomingflul@fl.ul.pt">incomingflul@fl.ul.pt</a></p> <p>By:</p> <p><b>31<sup>st</sup> May</b> for the Winter Semester for entire Academic Year</p> <p><b>31<sup>st</sup> October</b> for the Summer Semester</p>
<b>Application Procedure</b>	<p>Once students have been nominated, they will receive an e-mail with application procedures, deadlines and a link to apply online. The online Application Form must be submitted until <b>15<sup>st</sup> June</b> (Winter Semester or Academic Year) or until <b>15<sup>st</sup> November</b> (Summer Semester). The sooner the Application Form is submitted, the sooner the student will receive a copy in pdf format in to the e-mail address provided on the online Application Form. The Application Form – in pdf format - must be printed and signed by the student after received.</p> <ol style="list-style-type: none"> <li>1. The printed Application Form must be returned to the <b>post address of Unidade de Relações Externas e Cooperação Internacional</b>, along with the following documents:</li> <li>2. Learning Agreement (completed filled, signed by the coordinator at home University or the Erasmus Office, signed by the student and officially stamped)</li> <li>3. Officially University Transcript, detailing all the exams taken in higher education</li> <li>4. Copy of ID or Passport</li> <li>5. Copy of European health card or of its request</li> <li>6. 2 passport sized photographs</li> </ol>
<b>Deadline for completed application</b>	<p><b>30<sup>th</sup> June</b> (Winter Semester or Academic Year)</p> <p><b>30<sup>th</sup> November</b> (Summer Semester)</p>
<b>Online Application Form</b>	<a href="https://docs.google.com/spreadsheet/viewform?fromEmail=true&amp;formkey=dFpPTXF6R201dnMyYktaM1dHbnNxY3c6MQ">https://docs.google.com/spreadsheet/viewform?fromEmail=true&amp;formkey=dFpPTXF6R201dnMyYktaM1dHbnNxY3c6MQ</a>
<b>Erasmus detailed application procedures</b>	<a href="http://www.fl.ul.pt/ure-proginter-erasmus/ure-estudantes-incoming">http://www.fl.ul.pt/ure-proginter-erasmus/ure-estudantes-incoming</a>
<b>List of courses</b>	<a href="http://www.fl.ul.pt/component/content/article/698-cursos-da-flul">http://www.fl.ul.pt/component/content/article/698-cursos-da-flul</a> <a href="http://www.fl.ul.pt/ure-catalogo-de-disciplinas">http://www.fl.ul.pt/ure-catalogo-de-disciplinas</a>
<b>Language used in courses</b>	<p>Portuguese Language</p> <p><b>The Faculty of Letters recommends language level B1 in Portuguese in order to take full advantage of the mobility.</b></p>

<b>Academic Calendar</b>	<a href="http://www.fl.ul.pt/ure-proginter-erasmus/ure-estudantes-incoming/ure-calendario-escolar">http://www.fl.ul.pt/ure-proginter-erasmus/ure-estudantes-incoming/ure-calendario-escolar</a>
<b>Winter Semester</b>	September to January
<b>Summer Semester</b>	February to June
<b>Special Exams</b>	July
<b>Additional Information</b>	
<b>Accommodation</b>	<p>The External Relations' Office acts only as an intermediary, between exchange students and the residences, rooms or apartments, providing the contacts. No responsibility whatsoever is taken with respect to accommodation contracts between these parties.</p> <p><a href="http://www.fl.ul.pt/ure-proginter-erasmus/ure-estudantes-incoming/ure-alojamento">http://www.fl.ul.pt/ure-proginter-erasmus/ure-estudantes-incoming/ure-alojamento</a></p> <p><a href="http://www.sas.ul.pt/index.php?opt=5;02">http://www.sas.ul.pt/index.php?opt=5;02</a></p>
<b>Language Classes</b>  <b>Instituto de Cultura e Língua Portuguesa</b> - Faculdade de Letras da Universidade de Lisboa  Tel. +351 21 7816 150 Fax: +351 21 7937 625  E-mail: <a href="mailto:iclp@fl.ul.pt">iclp@fl.ul.pt</a> or <a href="mailto:gablcp@fl.ul.pt">gablcp@fl.ul.pt</a>  Website: <a href="http://www.fl.ul.pt/iclp">http://www.fl.ul.pt/iclp</a>  Courses for Erasmus (none is EILC): <a href="http://www.fl.ul.pt/dlcp-cursos-de-portugues-para-estrangeiros/dlcp-cursos-de-ple-erasmus">http://www.fl.ul.pt/dlcp-cursos-de-portugues-para-estrangeiros/dlcp-cursos-de-ple-erasmus</a>	<p><b>At the Faculty of Letters, lessons are taught in Portuguese language.</b></p> <p>The courses of Portuguese for academic purposes are organised by the Portuguese Culture and Language Institute.</p> <p>Intensive language classes in Portuguese are available prior to the start of the academic year. Further language classes are offered each semester.</p> <p>All courses are optional:</p> <ul style="list-style-type: none"> <li>• Intensive course for Erasmus students during September (50,00 €);</li> <li>• Regular courses for Erasmus students at various levels through the whole academic year (50,00 €);</li> <li>• Summer courses or private courses (payment required).</li> </ul>