

Universiteit Leiden
The Netherlands

ERASMUS PARTNER KEY DATA 2013-2014

INSTITUTION

Name Institution ERASMUS ID code	Universiteit Leiden NL LEIDEN01
Website	www.leidenuniv.nl (Dutch) www.leiden.edu (English)

CONTACT OFFICE for Incoming exchange students

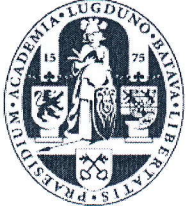
Name	<u>Central:</u> Student and Educational Affairs (SEA) International Relations and Scholarships	<u>Faculty:</u> Linda Huizinga-Coolen Faculty of Humanities Teaching and Student Affairs
Address	Gravensteen / Pieterskerkhof 6 P.O. Box 9500 NL-2300 RA Leiden The Netherlands	P.N. van Eyckhof 4 (office is planned to be moved in second half 2013) P.O Box 9515 2300 RA Leiden The Netherlands
Phone and Fax numbers	T: +31 71 527 7287 F: +31 71 527 7298	T: +31 71 527 3293
Email	m.a.huizinga-coolen@hum.leidenuniv.nl (faculty, course information, LLP agreements) r.davison@sea.leidenuniv.nl ; j.n.zoutewelle@sea.leidenuniv.nl (online application, General admission information)	

APPLICATION

Deadlines	Fall Semester + Full Year:	1 April
	Spring Semester:	15 October
Language requirements	A level of English similar to that reflected by a score of 6.5 on the Academic IELTS test.	
Online application and further information	In our online application students are prompted to download a nomination form for their home university co-ordinator to sign. Once an application is complete, if the student meets the admission criteria, course requests are forwarded to the relevant faculty for evaluation. http://prospectivestudents.leiden.edu/programmes/study-abroad/application/application.html	

PRACTICAL

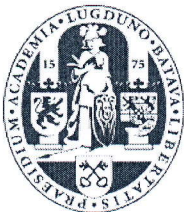
Website for non-degree students	http://www.prospectivestudents.leiden.edu/programmes/study-abroad/
Accommodation	Due to the large demand for student housing at Leiden University, space is limited. For the best chance of securing housing through the university, students should ensure they pay the housing deposit prior to the housing deadline of June 1 st for the Fall semester and November 15 th for the Spring semester, even if they have not yet been admitted to the programme. In the unfortunate case students are not admitted, the deposit will be refunded. http://www.studenthousing.leiden.edu/



Universiteit Leiden

The Netherlands

Visa and residence permits	<p>Students with a non-EU nationality must get a Dutch residence permit, and in many cases, an entry visa to the Netherlands as well. Please keep in mind that this applies to all Erasmus students with a non-EU passport, even if they have a student residence permit in another Schengen country. Once a student has been admitted to an exchange period at Leiden University, the Admissions Office will work with the student to apply for these documents on their behalf. Students should note that there is a fee of €600 for visas/permits. To allow enough time to obtain these documents, it is imperative that all Erasmus students who are non-EU citizens submit their applications to Leiden before the abovementioned deadlines. http://www.prospectivestudents.leiden.edu/practical-info/visa/.</p>
Insurance	<p>All students are obliged to have health insurance to cover any medical costs incurred during their stay. We strongly recommend that students ensure they have medical insurance before their arrival. We also highly recommend that all students take out liability insurance to cover any accidental damage caused to other persons or property during their stay. http://prospectivestudents.leiden.edu/practical-info/insurance/insurance.html</p>
Estimated living expenses	<p>On average, at least €800 – 950 per month http://students.leiden.edu/your-study/finances/study-living-costs.html</p>
Arrival	<p>There is a train that runs directly from Schiphol Airport to Leiden Central station (about 20 minutes travel time). On arrival in Leiden, students should report to the Visitor Centre directly across from Leiden Central Station.</p>
International Student Network (ISN)	<p>International student group, organizes events and opportunities to contact Dutch and other international students for questions and to make friends. To find out more about the International Student Network, go to their facebook page (search for “ISN Leiden”).</p>
International Student Adviser	<p>Leiden University’s International Student Adviser, Ms Jantien Delwel, can help students with all types of practical advice about their study and stay in Leiden. She will find answers for them or refer them to the right person. http://www.students.leiden.edu/your-study/guidance/practical-advice/practical-advice.html</p>
International Student Counsellor	<p>Our International Student Counsellor, Mrs. O’Connor, is a native English speaker. She offers various workshops as well as private counselling sessions. http://students.leiden.edu/your-study/guidance/coaching/counselling-international-students.html</p>
International student support services	<p>For information about other types of support services available to international students, please see http://www.students.leiden.edu/your-study/guidance/</p>
Emergency number	<p>From NL: 071 527 66 66 From abroad: +31 71 527 66 66</p>



Universiteit Leiden

The Netherlands

ACADEMIC

Academic calendar	http://www.students.leiden.edu/your-study/study-facilities/academic-calendar.html	
Recommended arrival dates	1st semester:	Friday 16 August 2013
	2nd semester:	Thursday 16 January 2014
Semester dates	1st semester, from / to:	2 September 2013 – 1 February 2014 (exams: late Dec & Jan)
	2nd semester, from / to:	3 February – 27 June 2014 (exams: May & June)
Introduction Programme (Orientation)	1st semester:	To be announced; 5 days in the week prior to the opening of the academic year
	2nd semester:	To be announced; in the week prior to the start of the second semester
Acculturation weeks	Dates TBA	
Courses available to non-degree students	Please see our E-prospectus http://www.prospectivestudents.leiden.edu/programmes/study-abroad/courses-exchange-programme/courses-in-english.html .	
Languages of instruction	English and Dutch. See E-prospectus (link above) for information on course content and language.	
Credit system used	ECTS. Most courses carry a load of 5 or 10 ECTS credits.	
Standard course load	20-30 ECTS per semester for non-degree students. 30 ECTS is the standard full-time load for Dutch students. 1 ECTS equals 28 hrs of study, including contact hours and self study.	
Language courses	Language courses are not available as regular exchange program courses. Our Academic Language Centre offers language courses for a fee. http://hum.leiden.edu/languagecentre/	
Course registration	Preliminary course registration occurs at the time of admission to the exchange programme. Finalizing registration occurs prior to the start of the semester. The process for confirming registration differs per faculty; students are advised to attend the International Student Introduction Programme for further instructions. Questions regarding course registration after arrival should be directed to the Academic Co-ordinator at the faculty responsible for the course a student wishes to take. http://prospectivestudents.leiden.edu/programmes/study-abroad/courses/contact.html	
Examinations	Many exams for courses in English available to foreign exchange students are held so that students may return home by the end of December. There is, however, no guarantee that this will be possible.	
Transcript issuance	For Fall students: mid-February to mid-March For Spring and Full-Year students: mid-June to mid-August Please note that this is an indication only, unfortunately we are unable to give a guarantee with respect to transcript issuance dates.	