

Université Paul Valéry – Montpellier 3

New Requirement at UPV

Required level of French: at least **level B1** as defined by the Common European Framework of Reference for Languages (CEFR) - <http://www.cambridgeesol.org/about/standards/cefr.html> (French page to be found at <http://eduscol.education.fr/cid45678/cadre-europeen-commun-de-reference.html>). A level B2 is strongly recommended, particularly for those taking Master level courses. If the student is unable to provide the results of a recognised test, such as the TCF (Test de connaissance du Français: <http://ciep.fr/tcf/>), he/she must provide a letter written by a teacher from his/her home institution certifying his/her level.

Registration procedure

All the information about the registration procedure is on our website:

<http://relations-internationales.upv.univ-montp3.fr/mobilites-etudiantes/venir-a-montpellier-sur-programmes/programme-erasmus/procedures-erasmus/>

Erasmus students must **register online** on our university website:

<http://www.univ-montp3.fr/riinscriptions/move/moveonline/incoming/welcome.php>

The application deadline is **31 May for the 1st semester** (arrival in September) and the **30 September for the 2nd semester** (arrival in January)

The application form should be completed on-line, then printed, signed by the student and the Erasmus Coordinator, stamped and sent or faxed with their learning agreement to the following address :

Université Paul Valéry – Montpellier 3
Bureau Erasmus – Etudiants 'IN'
Route de Mende
34199 Montpellier Cedex 5 France
Fax: 33 467 14 20 62

The student must provide a valid email address so that we can communicate with them quickly if necessary.

Application forms should be returned by 15th June for the 1st semester or full year and **the 15th October** for the 2nd semester. After this date we will still be able to accept your students but we cannot guarantee accommodation in a hall of residence.

Incoming students can find information on courses and the ECTS programme on our website:

<http://relations-internationales.upv.univ-montp3.fr/files/2012/09/Progacad1.pdf>

50% of the student's chosen courses must be in the subject area of the signed bilateral Erasmus agreement, the remaining 50 % can be chosen freely from amongst the other disciplines.

Course programmes for the academic year 2013-2014 might not be available before July. Your students can use the 2012-2013 programs to make their courses choices even if the courses' codes will change. We hope that the academic programme will be on our web site at the end of June. Your student(s) will be able to amend their choices in September if necessary.

Intensive French Language Courses

Classes in French as a foreign language are provided by the Institut d'Etudes Françaises pour Etranger (IEFE). For further information about fees and courses contact:

<http://iefe.univ-montp3.fr/>

Academic year

Our academic year is divided into two semesters. The academic calendar will be on our web site in June:

http://www.univ-montp3.fr/filemanager/actualites/calendrier2013_2014.pdf

Accommodation

*** PRIVATE ACCOMMODATION**

Erasmus students who choose to rent a room or a flat, or to share with other students, should start looking for private accommodation as soon as they are registered at our university. There are many students in Montpellier and it can be difficult to find a place to live. We can help them by providing a few addresses and contacts but finding accommodation is their own responsibility.

*** UNIVERSITY ACCOMMODATION**

Few rooms in University halls of residence are available for Erasmus students. So your students should make a reservation as soon as possible, by **15th June** in any case.

<http://relations-internationales.upv.univ-montp3.fr/files/2012/09/logterasmus1.doc>

Applying for a room in a hall of residence **does not mean** that the students can obtain it. They will be told whether rooms are available by 30th June at the latest. If they cannot have a university room, they will have to find private accommodation.

By accepting accommodation in a hall of residence, students must agree to pay the rent **for the whole period of their mobility** (prices range from 150 to 350 euros).

In both cases (private or university accommodation), students are entitled to a housing grant from the French State (**APL/ALS**) proportional to the rent. The student will apply for the APL/ALS once he/she has registered at Montpellier University

Students will be required to have their room or flat insured.

We are looking forward to welcoming your students in Paul-Valéry – Montpellier 3 University. With our best wishes.

The Erasmus Office