



MYKOLAS ROMERIS
UNIVERSITY



Education and Culture DG

Lifelong Learning Programme



STUDY in
LITHUANIA

EXCHANGE TO MYKOLAS ROMERIS UNIVERSITY (ACADEMIC YEAR 2013/2014)

INSTITUTIONAL INFORMATION

Full Legal Name of Institution: MYKOLAS ROMERIS UNIVERSITY
ERASMUS Code LT VILNIUS06 Erasmus University Charter 78018
Postal Address: Mykolas Romeris University, Ateities str. 20, Vilnius LT-08303, Lithuania
Telephone: +370 5 2714 625 (Rector's office) Fax: +370 5 2676000 (Rector's office)
Rector: Prof. dr. Alvydas Pumputis
Internet: <http://www.mruni.eu>

OFFICE RESPONSIBLE FOR STUDENT EXCHANGE

International Students Office
Postal Address International Students Office, Academic Affairs Centre, Mykolas Romeris University
Ateities str. 20, Vilnius LT-08303, Lithuania
Tel./Fax. +370 5 2714 695; Tel. +370 5 2714 578
Email: erasmus@mruni.eu;
Internet http://www.mruni.eu/en/norintiems_studijuoti/erasmus/

CONTACT PERSONS AT THE INTERNATIONAL STUDENTS OFFICE

Erasmus Institutional Coordinator Tel./Fax. +370 5 2714 695, Email: adb@mruni.eu , erasmus@mruni.eu Room No. IV-208	Mrs. Audra Dargytė Burokienė
Coordinator Responsible for Incoming Students Tel. + 370 5 714 578 Email: acoord@mruni.eu , erasmus@mruni.eu Room No. IV-206	Ms. Ieva Tondrykaitė
Coordinator Responsible for Outgoing Students Tel. +370 5 2714 695 Email: exchange@mruni.eu ; erasmus@mruni.eu Room No. IV-208	Ms. Laura Nemaniūtė

APPLICATION DEADLINES

- **1 May** for Autumn Semester or Academic year arrivals
- **30 November** for Spring Semester arrivals

For instructions on how to apply after the nomination by home institution, please see the
http://www.mruni.eu/en/norintiems_studijuoti/erasmus/

After the nomination by home institution, the online application package for students is available at
https://stdb.mruni.eu/anketos/online_application.php

Completed Application package (Application form, Learning agreement, Request for Accommodation with any additional documents) must be sent by post to International Students Office

ACADEMIC CALENDAR

Autumn semester (20 weeks): from 1 September, 2013 to 26 January, 2014

Introductory week: from 27 August, 2013 to 1 September, 2013

Date of arrival: 26 August, 2013

Lectures: from 2 September, 2013 to 22 December, 2013

Christmas holiday: from 23 December, 2013 to 29 December 2013

Examinations: from 30 December, 2013 to 26 January, 2014

Holidays: from 27 January, 2014 to 2 February, 2014

Deadline for Applications: 1 May, 2013

Spring semester (20 weeks): from 3 February, 2014 to 29 June, 2014

Introductory week: from 28 January, 2014 to 2 February, 2014

Date of arrival: 27 January, 2014

Lectures: from 3 February, 2014 to 1 June, 2014

Easter holiday: from 21 April, 2014 to 27 April, 2014

Examinations: from 2 June, 2014 to 29 June, 2014

Summer holidays: from 30 June, 2014 to 31 August, 2014

Deadline for Applications: 30 November, 2013

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Visas and Immigration Procedures

Students who are citizens of any country in the EU, EEA, EFTA do not need a visa to enter the Republic of Lithuania.

The students who are citizens of any EU country and stay in Lithuania longer than for 3 months, will have to apply for the Statement of the European Union Member States citizen of his right to live in the Republic of Lithuania. The procedure will be explained after the arrival.

For all **non-EU, EEA or EFTA countries** who will study and reside in Lithuania, a **National Visa (D-type)** is compulsory.

Students from countries who's citizens do not require visas for entrance to the Republic of Lithuania (<http://www.migracija.lt/index.php?-1098797574#01>) can enter the Lithuanian territory, BUT after the arrival such students will have to apply for National Visa (D-type) at the Migration Department in Vilnius. Below listed documents are compulsory to bring to Lithuania. The procedure will be explained after the arrival.

Students from countries who's citizens require visas for entrance to the Republic of Lithuania must apply for National Visa (D-type) beforehand. National Visas are issued at the diplomatic missions or consular offices of the Republic of Lithuania abroad.

In order to get a National Visa (D-type), the Student must submit:

- A special Mediation Letter from Mykolas Romeris University;
- a valid travel document (Passport);
- a completed form of application for National Visa;
- one photo of 35x45 mm, corresponding to the age of an alien;
- the receipt of the paid consular fee;
- a valid document certifying his/her health insurance;
- a document certifying his/her sufficient subsistence means;
- Additional documents can be requested.

In order to get a special Mediation Letter from Mykolas Romeris University you have to send a copy of the passport by fax or by e-mail.

Students with D-type visas can reside in Lithuania for up to 12 month. If the period of stay in Lithuania will be longer, all international students are required to have a temporary residence permit.

<p style="text-align: center;">Registration</p> <p>New students are required to register after the arrival at the International Students Office.</p> <p>Make sure that you bring these documents:</p> <ul style="list-style-type: none"> - Passport - Visa (if required) - Letter of acceptance - European health insurance card or health insurance policy - Confirmation of accommodation - Three passport-size photographs - ECTS Learning Agreement 	<p style="text-align: center;">Introductory Week</p> <p>The International Students Office strongly recommends participation in the Introductory Week for new international students organised before beginning of the Autumn and the Spring Semester. During this week, students are acquainted with the University, student life and services for students, with Vilnius and wider area, offered to join trips (possibly overnight). Participating students are asked to pay only for their accommodation during the overnight trips.</p>
<p style="text-align: center;">Mentor System</p> <p>At Mykolas Romeris University a student mentor is assigned to every international exchange and visiting student. The mentor is a Lithuanian fellow student who can help new exchange students. They are helping students to do all the necessary things :</p> <ul style="list-style-type: none"> - Meet the arriving students at Vilnius International Airport, Bus or Train stations; - housing in the Students' House; - finding a flat to rent if it is necessary; - helping to register at the Migration Office; - applying for LSP (Lithuanian student ID); - helping to pay for the dormitory or open an account in the bank; - helping to register for health care services and etc. <p>A student mentor meets the arriving student at the railway station, bus station or airport if she/he has been informed about the arrival a few days in advance. The student mentor will contact his/her foreign student before foreigners arrival.</p>	<p style="text-align: center;">Study Guides Published in English</p> <p>Study related information in English is published at: http://www.mruni.eu/en/norintiems_studijuoti/erasmus/</p> <p>The list of courses you can choose is published at: http://www.mruni.eu/en/norintiems_studijuoti/erasmus/</p> <p>The description of the courses are available on: http://www.mruni.eu/en/ects/</p> <p style="text-align: center;">Practical information</p> <p>For practical information on studying and living in Vilnius, please refer to a Guide for Foreign Students http://www.mruni.eu/en/norintiems_studijuoti/erasmus/</p>



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Health Insurance

All international students must have a valid health insurance during their period of stay in Lithuania. Students who are citizens of any country in the European Union must have European Health Insurance Card. All students from non-European Union countries can obtain their health insurance policy at their home countries (please, check if the insurance is valid in Lithuanian territory) or they can obtain it in Lithuania.

Student Housing

Mykolas Romeris University offers accommodation for international students on campus – at student residence hall “Student house” - the twelve floor modern building. It takes 5 minutes on foot to come to the main University building. Due to the high number of international students, only shared rooms are offered. There are rooms to be shared by two or three students. Monthly rent of a place in a shared room at the “Student house” is from 200 litas (~58 eur). Rental fee is subject to change. International students are required to pay for the accommodation in advance for the entire semester at their arrival or during the introductory week. No other deposits are charged, however, student is responsible for any damage done while living in the Student House. Students - residents of the Student House are requested to comply with the rules of Students house. University has a right to evict any resident of the Student house who does not comply with the rules of Student house.

All rooms have access to Internet. The “Student house” is also equipped with a computer lab and copy/printing facilities. Bathroom facilities are mostly shared by two rooms. There is one common use kitchen, meeting room, working room in each floor. Students are obliged to clean up and keep the order in the kitchen and rooms by themselves. Laundry room is also available for international students without extra charge.

Reservation of rooms at the “Student house” is made through the International Exchange Unit. The Request of Accommodation may be found as part of On-line Application Form.

http://www.mruni.eu/en/norintiems_studijuoti/accommodation/

No advance payment is required from Erasmus students. At the arrival, students pay rent for the entire semester in two instalments (for the first month - during an introductory week, for the remaining period - at the end of the first month of studies).

Information on Lithuanian Language Courses

Erasmus students coming to Mykolas Romeris University can apply for Erasmus Intensive language courses (EILC) organized in Lithuania before each semester. Please refer Erasmus National Agency for information about EILC organizing institutions and deadlines: <http://www.smpf.lt/index.php?id=1562>

At Mykolas Romeris University, Lithuanian language courses may be taken as a selective 6 ECTS subject during the semester without fees.

While studying at Mykolas Romeris University

Information for current Erasmus and exchange students (schedules, events, announcements, etc.) is provided on dedicated internet page: <http://www.mruni.eu/en/studentams/erasmus/>

After the period of studies at Mykolas Romeris University

The transcript of records for the exchange/free-mover students will be sent to their permanent home addresses, indicated in the application form after the exchange period within one month. Any change in permanent postal address must be notified in advance.

Other information that may be useful

Official days in 2013/2014, when the University is closed:

November 1 (All Saints Day)
December 24-26 (Christmas)
January 1 (New Year's Day)
February 16 (Independence Day)
March 11 (Restoration of Lithuanian Independence)
April 21 (Easter Monday)
May 1 (International Labour Day)
June 24 (All John's Day)
July 6 (Day of Statehood – Coronation of King Mindaugas)
August 15 (the Assumption day)

Approximate cost of monthly budget

350 – 450 eur and more (depending on personal habits)

Housing: ~58 eur (at the MRU Residence halls) - >250 eur (in private sector)

Food, transport, books, leisure:

food: 150 – 200 eur

transport: 6,5 eur (student monthly public transportation card) – 40 eur (other types of transport)

books: 20 – 60 eur

leisure: 40 – 110 eur

other: 50 – 100 eur

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ACADEMIC COORDINATORS AT THE FACULTIES (INSTITUTE)	
<p>Vice-Dean of the Faculty of Law Address: Ateities str. 20, LT-08303 Vilnius, Room No. V-341 Tel. +370 5 2714 663, Email: r.valutyte@mruni.eu</p>	<p>Assoc. Prof. Dr. Regina Valutytė</p>
<p>Vice-Dean of the Faculty of Economics and Finance Management Address: Ateities str. 20, LT-08303 Vilnius, Room No. V -420 Tel. + 370 5 714 657 Email: irotom@mruni.eu</p>	<p>Prof. Dr. Irmantas Rotomskis</p>
<p>Vice-Dean of the Faculty of Politics and Management Address: Valakupių str. 5, LT-10101 Vilnius, Room No. I-207 Tel. +370 5 274 0635 Email: djank@mruni.eu</p>	<p>Prof. Dr. Danguole Jankauskienė</p>
<p>Vice-Dean of the Faculty of Social Policy Address: Ateities str. 20, LT-08303 Vilnius, Room No. V-241 Tel. + 370 5 714 713 Email: irene@mruni.eu</p>	<p>Prof. Dr. Irena Žemaitaitytė</p>
<p>Dean of the Faculty of Social Technologies Address: Ateities str. 20, LT-08303 Vilnius, Room No. V-116 Tel. + 370 5 714 741 Email: aelita@mruni.eu</p>	<p>Prof. Dr. Aelita Skaržauskienė</p>
<p>Vice-Dean of the Faculty of Public Security Address: V. Putvinskio 70, LT- 44211 Kaunas Tel.: +370 37 303 641 E-mail: a.muliarcikas@mruni.eu</p>	<p>Assoc. Prof. Dr. Algirdas Muliarčikas</p>
<p>Associate Professor at the Institute of Humanities Address: Ateities str. 20, LT-08303 Vilnius, Room No. V-501 Tel.: +370 5 271 4613 E-mail: vjanul@mruni.eu</p>	<p>Assoc. Prof. Dr. Violeta Janulevičienė</p>