

LEARNING AGREEMENT FOR STUDIES

The Student

Last name (s)		First name (s)	
Date of birth		Nationality	
Sex [M/F]		Academic year	2014/2015
Study cycle ¹		Subject area, Code ²	
Department			
Phone		E-mail	

The Sending Institution

Name	University of Naples Federico II	Erasmus code	I Napoli 01
Address	Corso Umberto I, 40 80138 Napoli	Country, Country code	Italy (IT)
Contact person ³ name	Fernanda Nicotera	Contact person e-mail / phone	international@unina.it

The Receiving Institution

Name		Faculty	
Erasmus code (if applicable)		Department	
Address		Country, Country code	
Contact person ⁴ name		Contact person e-mail / phone	

¹ Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8).

² Please refer to the ISCED 2013 subject field that is closest to the subject of the degree to be awarded to the student by the sending institution. For the list of detailed subject fields, see: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>.

³ A person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.



Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

Planned duration of the study period: from to

This Learning Agreement includes all the educational components⁴ to be carried out by the student at the receiving institution.

Table A: Study programme abroad

Component code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Semester [autumn / spring] [or term]	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component ⁵
			Total:

Web link to the course catalogue at the receiving institution:

Web link(s) to be provided

⁴ An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

⁵ The sending institution should fully recognise this number of ECTS credits and any exception to this rule should be documented in an annex of the Learning Agreement and agreed by all parties.



If successfully completed, the educational components of the study programme abroad will be recognised by the sending institution in the following way:

Table B: Set of components to be replaced at sending institution

Component code (if any)	Component title (as indicated in the course catalogue) at the sending institution	Semester [autumn / spring] [or term]	Number of ECTS credits
			<i>Total:</i>

Note: Insert in the above table B the exam as it will be recognised and registered in the student's career.

In case some educational components would not be successfully completed by the student, the following provisions will apply:

http://allegati.unina.it/studenti/erasmus/2014_15/03_DR2014_457.pdf – (art. 11)

Language competence of the student

The level of language competence⁶ in that the student already has or agrees to acquire by the start of the study period (for the above-mentioned dates) is:

A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2 ☐

⁶ For the Common European Framework of Reference for Languages (CEFR) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



II. RESPONSIBLE PERSONS

Responsible person⁷ in the sending institution (promotore dello scambio):

Name:

Function:

Phone number:

E-mail:

Responsible person⁸ in the receiving institution:

Name:

Function:

Phone number:

E-mail:

III. COMMITMENT OF THE THREE PARTIES

By signing⁹ this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B¹⁰.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

The student

Student's signature

Date:

The sending institution (promotore dello scambio):

Responsible person's signature

Date:

The receiving institution

Responsible person's signature

Date:

⁷ An academic who has the authority to approve the mobility programme of outbound students (Learning Agreements), to exceptionally amend them when it is needed, as well as to guarantee full recognition of such programmes on behalf of the responsible academic body.

⁸ An academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution.

⁹ Scanned copies of signatures or digital signatures are recognised. There is no need to circulate papers with original signatures.

¹⁰ Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.



Section to be completed DURING THE MOBILITY

CHANGES TO THE ORIGINAL LEARNING AGREEMENT

I. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME

Exceptional changes should be made **within a month**.

Table C: Exceptional changes to study programme abroad

Component code (if any) at the receiving institution	Component title (as indicated in the course catalogue) at the receiving institution	Deleted component <i>[tick if applicable]</i>	Added component <i>[tick if applicable]</i>	Reason for change ¹¹	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component ¹²
					Total:

Only if changes affect table B, please insert a revised version below and label the table as "Table D: Exceptional changes to set of components to be replaced at sending institution".

¹¹ Reasons for deleting a component: A1) Previously selected educational component is not available at receiving institution A2) Component is in a different language than previously specified in the course catalogue A3) Timetable conflict, A4) Other (please specify).

Reason for adding a component: B1) Substituting a deleted component, B2) Extending the mobility period, B3) Other (please specify).

¹² The sending institution should fully recognise this number of ECTS credits and any exception to this rule should be documented in an annex of the Learning Agreement and agreed by all parties.



II. CHANGES IN THE RESPONSIBLE PERSON(S), if any:

New responsible person in the sending institution:

Name:	Function:
Phone number:	E-mail:

New responsible person in the receiving institution:

Name:	Function:
Phone number:	E-mail:

III. COMMITMENT OF THE THREE PARTIES

The student, the sending institution and the receiving institution confirm that the proposed amendments to the Learning Agreement are approved.

Agreement of the proposed amendments by email is accepted. Original or scanned signatures are not mandatory for this specific section.

The student

Student's signature or approval by e-mail	Date:
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The sending institution

Responsible person's signature or approval by e-mail	Date:
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The receiving institution

Responsible person's signature or approval by e-mail	Date:
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