



ERASMUS+ PROGRAMME – KEY ACTION 1 MOBILITY FOR STUDIES

ERASMUS+ APPLICATION - PROCEDURES AND DEADLINES

FALL & SPRING SEMESTER 2014-2015, WHOLE ACADEMIC YEAR 2014-2015



OFFICIAL NOMINATION

All incoming students wishing to come to the University of Cyprus as Erasmus+ exchange students or other exchange students must be OFFICIALLY NOMINATED by their home universities. A valid Erasmus+ Agreement or other cooperation agreement must exist between their home department and relative department at the University of Cyprus.

OFFICIAL NOMINATION PROCEDURE

A list of nominated students must be sent by e-mail at erasmus@ucy.ac.cy at the latest by

- May 15th 2014 for students coming in the 1st semester or full academic year
- October 15th 2014 for students coming in the 2nd semester

and must contain the following information for each student:

FAMILY NAME

FIRST NAME

DATE OF BIRTH

GENDER

PERIOD OF STAY (FALL SEMESTER, SPRING SEMESTER, WHOLE ACADEMIC YEAR)

ONE VALID E-MAIL ADDRESS

LEVEL OF STUDY (1st cycle, 2nd cycle, 3rd cycle)

HOME DEPARTMENT AND SUBJECT AREA

RECEIVING DEPARTMENT AT THE UNIVERSITY OF CYPRUS

(A list of the departments is available at the following link:

<https://www.ucy.ac.cy/en/faculties-and-departments>



ERASMUS+ APPLICATION PROCEDURES AND DEADLINES

The deadline for receiving the Erasmus+ Application documents for students wishing to come to the University of Cyprus is

- the **15th June 2014** for the **FALL** semester and whole academic year
- the **15th November 2014** and for the **SPRING** semester

Students must complete the **new Erasmus+ Learning Agreement form** duly signed and stamped by their home universities EITHER by e-mail OR normal post to the Mobility Support Office of the Research and International Relations Service before the above deadline at the following address:

University of Cyprus
Research and International Relations Service,
Mobility Support Office
P.O. Box 20537, 1678
Nicosia CYPRUS
Attention Ms Emma Zeniou
Fax no. +35722894471

Students must also include their **Official Transcript of Records (grades)**.
Postgraduate students must also provide a copy of their Bachelor degree at the time of application.

All students must also provide **a document certifying good knowledge of the English Language** such as IELTS or other. We will accept certificates of knowledge of English up to level B1 only if these are provided and certified by the home university.

Once the complete application package is received, all documents are sent to the relevant departments for approval and signature. When the documents are approved and signed, acceptance letters are issued. Students receive them by e-mail and their home universities receive their application documents back signed.

Only after receiving the acceptance letter, the students may proceed to arrange their travel arrangements to Cyprus.



ACCOMMODATION PROCEDURES AND DEADLINES

The accommodation application period for the Fall Semester begins on the **1st of April 2014**.

The deadline for receiving Accommodation Application forms from incoming exchange students wishing to come to the University of Cyprus for the FALL semester and whole academic year is strictly the **15th June 2014** and for the SPRING semester is strictly the **15th November 2014**.

Please contact the Housing Office (housing@ucy.ac.cy) **in April 2014**, in order to receive the updated information on the accommodation and application procedures as well as the application form in regards to your request for accommodation.

Students that receive accommodation through the Housing Office are accommodated in single study bedrooms in student apartments nearby the main campus and the new campus. Otherwise they are provided with accommodation offers in order to search for accommodation on their own.

There is no Internet access in the Student Apartments but the Housing office provides you information of some local internet providers and you can make your own arrangements.

Applying for accommodation for the Fall Semester covers only the rental period between the 1st September to the 31st December 2014.

Applying for accommodation for the Spring Semester covers only the rental period between 1st January to 31st May 2015.