

KEY DATA ON ENSAPLV Ecole Nationale Supérieure d'Architecture de Paris La Villette Edited in November 2013	
NAME OF YOUR INSTITUTION Address Postal Code and City Country	Ecole Nationale Supérieure d'Architecture de Paris - La Villette 144 avenue de Flandre 75019 Paris FRANCE web-site : www.paris-lavillette.archi.fr
ERASMUS ID CODE	FPARIS 126
Director	Bruno Mengoli

Key data on International Office : Service des relations internationales (same address as above)

Erasmus Institutional Coordinator and <u>Outgoing</u> mobility	Danielle HUGUES dhugues@paris-lavillette.archi.fr Ph : + 33 1 44 65 23 19
CONTACT OFFICER FOR <u>INCOMING</u> STUDENT MOBILITY	Justine SIMONOT from December 1st 2013 justine.simonot@paris-lavillette.archi.fr Ph : + 33 1 44 65 23 27
INFORMATION for incoming students on web site	www.paris-lavillette.archi.fr International on the left search bar – then download Incoming exchange students in the grey square on the right
Academic tutors for incoming students	ENSAPLV academic tutors have been designated for each partner university. See this list on www.paris-lavillette.archi.fr , International on the left search bar, then download Incoming exchange student in the grey square on the right, then Tutors List

General information on didactics:

DIDACTICS CALENDAR: Academic year 2014-2015 Provisional calendar The detailed calendar will be on site later on : http://www.paris-lavillette.archi.fr/cms1.9.3/index.php?page=calendriers	Intensive French courses from September 1st to 20th, 2014 Orientation activities from September 18th to 20th, 2014. 1 st semester (Fall) : September 22th 2014 to end of January 2015 2nd Semester (Spring) : Beginning of March 2015 to the end of the first week of July 2015
PERIOD OF STAY : Are there problems for Erasmus students arriving in the 2nd semester?	The exchange students are advised to stay during the whole academic year. It is more difficult to get integrated in ENSAPLV when arriving on second semester.

	<p>However, it is possible for students to arrive on second semester and attend 6th semester or 8th semester level classes.</p> <p>That means that the students in second semester can either follow classes of Bachelor 3rd year or Master 1st year.</p> <p>The last semester of Master 2 or the 10th semester is devoted to the individual final work of the student, leading to the ENSAPLV Master diploma. As a consequence there is no collective classes during this last semester of Master 2. Exchange students may work on their final thesis if one professor of ENSAPLV has agreed to tutor them.</p>
LANGUAGE OF DIDACTICS (programs, courses, exams):	<p>French is the teaching language.</p> <p>All theoretical courses are French speaking courses.</p> <p>A minimum B1 level in French abilities is recommended to be able to understand and attend classes : an official certificate of language ability level obtained by the student must be sent with the application package. It indicates the student's language ability at the application period.</p> <p>Students who can't speak French fluently enough will of course be limited in their choice of courses. They are advised to preferably choose theoretical classes on the second semester, once they will have improved their linguistic abilities.</p> <p>If general instructions are given in French, another language may be used in the individual correction in some courses, particularly in design studios, according professors' and students' linguistic abilities, some professors being native from other countries than France.</p> <p>Some architecture studio classes are taught in English such as :</p> <p>L6.16-PA05 Le Métropolitain, architecture as infrastructure, J. Njoo, R. Boursier</p> <p>M.7.1 - P708, M.9.9 P913 Urban reality in European Project practice : architectural Space creating urban substance R. Kenley, C. Girard, H-C. Shin</p> <p>M.8.5 – P812 Archipelago city : urban</p>

	<p>regeneration strategies for Grand Paris</p> <p>Some studio classes specifically prepare students to exchanges and therefore announce their will of welcoming exchange students, such as L6.16-PA01 : The scales of the city - M. Bourdier, F. Gantois, B. Naviner.</p> <p>Finally the Plastic expression course L515B-DP06 : Repair (visual arts and sculpture) offers an evaluation in English, Spanish and Italian.</p> <p><u>Seminar and master thesis, initiation to research</u></p> <p>Furthermore, the recent changes of the Master program offer an initiation to research to students in 6 advanced study themes (see http://www.paris-lavillette.archi.fr/cms1.9.3/index.php?page=foreign-exchange-students "Master organisation").</p> <p>The different teaching units accompany the student to write a research paper or dissertation (thesis work). This work is conducted in semesters 7, 8 and 9 in seminar courses (M74S, M85S and M9.10S).</p> <p>It includes different courses :</p> <p><i>Semester 7 :</i></p> <p>Seminars : M74S7...</p> <p>Introduction to research electives : M74 SoIR...</p> <p><i>Semester 8 :</i></p> <p>Seminars : M86 S...</p> <p>Seminar electives : M86So...</p> <p>Evening conferences : CO8...</p> <p><i>Semester 9 :</i></p> <p>Seminars M910 S...</p> <p>Seminar electives M910 So...</p> <p>. The ECTS are awarded on basis on a written work in French. Some professors may accept this written work in English, but this has to be discussed with the professor at the beginning of the semester. Besides in some seminars, professors may accept that the students only attend the seminars without writing a dissertation. In that case, the awarded credits will be limited to the Seminar credits.</p> <p><u>French courses</u></p> <p>Intensive French courses will be organised during September 2014, during three weeks before the beginning of the architecture courses. A financial</p>
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	participation of 50 €from the student will be required.
PORTFOLIO	The admittance of the student is not subordinate on the assessment of a portfolio ; however, a portfolio may be useful for the student on his/her arrival in ENSAPLV to be shown to the professors.
APPLICATION Procedure For incoming students for academic year 2014-2015	<p>We accept the students who have been selected and nominated by their home university, according to bilateral exchange agreements.</p> <p>The home university selects and nominates its students for ENSAPLV exchange program via the web-based platform Moveonnet : www.moveonnet.eu - (“e-nomination”). Information concerning this matter will be sent to our partners in December 2013.</p> <p>The selected student will automatically receive from ENSAPLV a link so he can apply online.</p> <ol style="list-style-type: none"> 1) Complete the online application form. Please fill up the last or family name in CAPITAL letters and the first name in minor letters 2) Once you have completed the form, please print it. The PDF form must be signed by applicant and bear signature and stamp of the home university representative. 3) This application form must be sent to Justine Simonot, International Office, ENSAPLV, 144 avenue de Flandre, 75019 Paris – France. It must be accompanied by following documents : - <ul style="list-style-type: none"> - 2 passport photos, one of which is sticked on the PDF application form. The name of the student is written on the back side of the second photo. - Draft learning agreement signed by applicant and home university representative - Certificate attesting French ability level at the moment of the application - Application form for intensive French courses if the applicant wishes to attend this course in September. The financial participation of 50 €will be

	<p>required on student's arrival in ENSAPLV.</p> <ul style="list-style-type: none"> - We do not need the letter of intent and transcripts of records <p><u>Faxes are not accepted.</u></p> <p>The letter of acceptance will be sent directly to the student at the end of May at latest if the student intends to do an exchange in ENSAPLV during the first semester and the whole academic year together with the signed draft agreement or at the beginning of December at latest if the student is doing his exchange program during the second semester.</p>
DEADLINE FOR RECEPTION IN ENSAPLV OF APPLICATION PACKAGES	<p>1st semester and whole year : 15th May</p> <p>2nd semester : 30st November</p>
LEARNING AGREEMENT	<p>The draft learning agreement for 2014-2015 will be prepared and signed before arrival of student on basis of 2013-2014 program.</p> <p>An English presentation of the course Catalogue can be found on the page "incoming exchange students", paragraph Catalogue of courses";</p> <p>The exchange student has access to any course of Bachelor 3rd year and Master with a maximum of 60 ECTS for the whole academic year or a maximum of 30 ECTS for one semester mobility.</p> <p>The exchange student has no access to Bachelor 1st and 2nd year courses.</p> <p>In the interest of the student it is advised that he/she respects his/her level of studies regarding the choice of studio classes. For instance a student who achieved 4 semesters of architecture in his/her home university, before his/her arrival in ENSAPLV, should choose a studio class in Licence third year, that means a group of L.5.13-PA (in the 5th semester) and a groupe of L.6.16 – PA (in the 6th semester). The exchange student can only be registered in ONE studio class pro semester.</p> <p>The student is allowed to attend :</p> <ul style="list-style-type: none"> - a single plastic expression course (I5.15DP or L6.16DP) during the year, either in 1st semester <u>or</u> in 2nd semester. - a single intensive cross-disciplinary course (M910 IP9...) - a maximum of 2 construction courses pro

	<p>semester (M72 CT7... and M87 CT8...)</p> <p>- a maximum of 2 Technical representation courses (M72TR...)</p> <p>Apart from these constraints, the student may choose as many project electives (M71 Po7..., M85 Po8...), as many Seminar electives (M86 So8..., M910 So9...) as they wish, see here above paragraph "Seminar and Master thesis, initiation to research". Idem for history, human sciences courses.</p> <p>During the application period in the courses (in september), the students must on-line register the rank of their preference for each group ; It is obvious that the group assignment first choice is possible up to a limited number of students pro group. The process is randomised. The student should be prepared not being registered in his first choices.</p> <p>The definitive learning agreement will be signed afterwards.</p>
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<p>CREDIT SYSTEM</p> <p>ECTS</p> <p>Marks</p>	<p>Yes, 30 ECTS maximum for one semester (no more)</p> <p>60 ECTS maximum for the whole academic year</p> <p>From : 0 to 20</p>
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Definition	ENSAPLV grade	ECTS grade
EXCELLENT – outstanding performance with only minor errors	16 à 20	A
VERY GOOD – above the average standard with some errors	14 à 15,99	B
GOOD – generally sound work with a number of notable errors	13 à 13,99	C
SATISFACTORY – fair but with significant shortcomings	12 à 12,99	D
SUFFICIENT – performance meets the minimum criteria	10 à 11,99	E
FAIL some more work required before the credit can be awarded	8,00 à 9,99 supplementary exams	FX
FAIL – considerable further work is required	0 à 7,99 failed	F

<p>Placement /internship</p> <p>Work experience</p>	<p>Students who want to have a work experience through an internship must bring from their home university a letter indicating that this internship is <u>compulsory</u> during his/her studies to get their diploma. This letter is compulsory to have an agreement signed by ENSAPLV with the employer. The internship must take place during the Erasmus period. If the student is performing an internship according ENSAPLV regulations (tutoring by ENSAPLV teacher, requirement of a written report) he can get 8 ECTS.</p>
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Special facilities for disabled persons	No
WHAT OUR STUDENTS MUST ABSOLUTELY KNOW:	<p>Students from UE must bring their European health insurance card, valid till the end of their stay in France.</p> <p>Non UE students have to pay when they arrive, 211€(2013-2014 base) for French health insurance (“Sécurité sociale étudiant”) . This is a National regulation.</p> <p>Each student must have contracted a third person liability insurance. The student must bring a document giving evidence of this insurance or can purchase one in ENSAPLV for around 15 €during the registration period.</p>
ACCOMODATION	<p>ENSAPLV doesn't provide rooms in university residences ; the question of accommodation is very difficult in Paris and rather expensive ! (minimum 600€pro month)</p> <p>Students can apply to International university residence CIUP but very early (in April) ! www.ciup.fr. ENSAPLV cannot make a reservation of a room in CIUP for students.</p> <p>Besides, ENSAPLV signed a partnership with an office proposing accomodation exchanges : SWITCHAROUND : http://switcharound.com/</p>
TRANSCRIPTS OF RECORDS	<p>The transcript of records is sent to the international office of the partner university before the end of July.</p>
CERTIFICATE OF ATTENDANCE	<p>At the end of his/her stay, the student will be given a certificate of attendance indicating the day of his/her arrival in ENSAPLV and the day of his/her departure.</p> <p>Please note</p> <ol style="list-style-type: none"> 1) This certificate is personal and cannot be delivered to any other person that the student him or herself 2) The arrival date refers to the welcome meeting which will be organised in the third week of September or to the first day of the intensive courses of French if the student did attend them. 3) The day of departure is the day when the

	<p>student is given the certificate. Please note the precise dates beginning and end of academic year and that the school is closed during August. The length of the academic year in ENSAPLV is 9,5 months. This length can be extended up to September 30th if the student is doing an internship during summer.</p>
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