



Dear student,

You will find in this document useful information concerning your application for your studies at Rennes 2 University in 2014-2015.

Please note that our deadline to receive your application forms is **1st May 2014** for the 1st semester (Fall Semester) and full academic year and **1st October 2014** for the 2nd semester (Spring Semester).

First, please read the information below (in French or English). It is very important you understand the procedure.

Then, you have to go to: <http://www.univ-rennes2.fr/service-relations-internationales/etudiants-etrangers-candidater-programme-echange>, where you can find the **application forms** to fill in: application form (to be signed also by your coordinator), accommodation application form, and the Health Certificate (to be filled in by your Doctor).

You will also find on the following link: <http://www.univ-rennes2.fr/service-relations-internationales/incoming> information about courses and other useful information.

If you do have any question, please do not hesitate to contact us:
(gwenaelle.lemeur@univ-rennes2.fr)

1- APPLICATION FORM

This is an online application.

- First, please **fill in** the information required
- Then, check your answers and **validate** the document
- Then, **generate a PDF document**

Warning: You absolutely need to obtain a PDF document. If you only print a screen copy, and not the PDF document, your registration will be refused!

- **Save and print the PDF document**
- Then, **sign** the document, and also **have it signed and stamped by your coordinator** (in your home university)

Information on Student social security :

- ***You are a EU citizen:***

You have to submit to the International Office a copy of your **European Health Insurance Card when you arrive in Rennes**. It has to be valid until the **30th September 2015**. If you cannot provide the copy of the card, you will not be allowed to register at Rennes 2 University unless you pay **the student health insurance** (211€ for 2013-2014).

- ***You are not a EU citizen:***

You have to **pay the student health insurance of Rennes 2, compulsory** to be registred at the University (211€ for 2013-2014), even if you have already paid for another health insurance to get your visa.

If you are over 28 years old, you will have to subscribe to a private French social security as soon as you arrive. Without this compulsory document, you will not be allowed to register at the University.

2- ACCOMMODATION APPLICATION FORM

If you wish to ask for a room in a residence hall, you must return this document.

Warning: You can ask for a room but this is not compulsory. You can find a room or flat by yourself if you prefer. Some of the rooms in the residence halls are quite old.

We offer this solution in order to help you, but **the University will not be held responsible** if the room does not correspond to your expectations.

No change of residence halls will be allowed.

What is more, there is a quota of rooms available, so it is a “first come first served” policy.

When you send us the **Accommodation Application Form**, your request for booking is taken into account. You will receive an answer (positive or negative) at the beginning of July for the 1st semester, and mid December for the 2nd semester.

Indeed, we are just an intermediary between the CROUS and you. It is no use asking directly the CROUS for a room.

Finally, the rooms are booked for a fixed period of stay, which means that, even if you arrive late, **you will have to pay for the whole period.**

Information on accommodation:

There are 2 types of rooms, in a limited number:

- Standard rooms
- Renovated rooms

- **Standard rooms:**

These rooms are 9 square meters, with a bed (mattress, undersheet and slipcover), a desk and a chair. There is also a wardrobe, shelves, a bedhead, a bin, a desk lamp, and a washbasin.

Each floor is equipped with four lavatories and four showers, one kitchen with sink, cupboards, hotplates, microwave oven, and refrigerators.

2013-2014 fees: 162.30€ per month (Internet included)

- **Renovated rooms :**

These rooms are 9 square meters, with a multipurpose room (lavatory, washbasin, and shower), a refrigerator, a desk, a bed (mattress with undersheet), a chair, a wardrobe, shelves, and a bin.

There is one kitchen per floor with two sinks, eight hotplates, two microwave ovens and a breakfast nook.

2013-2014 fees: 237.20€ per month (Internet included)

- **In addition :**

In each building, you can find a TV room, a leisure room, a soda vending machine, a phone box and a launderette.

- **How to choose the type of room?**

You can ask in the Accommodation Form to book a standard or renovated room. Please number this choice. However, this is just a wish. There is no guarantee that you will get the room you asked for.

Please note that we apply the principle “**first come, first served**”.

3- CERTIFICATION OF FRENCH LANGUAGE LEVEL

You are required to send us a certificate stating your French language level, signed by the coordinator who selected you.

To attend courses and take exams successfully, you should have a B2 level.

If that is not the case, a B1 level is at least required. You will then have to attend a French language support class (free of charge for 1 semester – see page 4) on arrival.

If you have a proof of an official French language test, please send us a copy of it.

4- SEND ALL THESE DOCUMENTS TO:

Université Rennes 2
Service des Relations Internationales
Place du Recteur Henri Le Moal
CS 24307
35043 RENNES CEDEX
FRANCE

before 1st May 2014 for a study period beginning in the 1st semester (Fall semester)

before 1st October 2014 for a study period beginning in the 2nd semester (Spring semester)

5- HEALTH CERTIFICATE

You have to fill in the Health Certificate and have it signed by your doctor.

Keep for yourself the original document during your stay.

On arrival, give one copy to the Students Health Office (SIMPPS - Bâtiment EREVE Université Rennes).

Give another copy to the Residence Hall.

LEARNING FRENCH AT RENNES 2: CIREFE

You can learn French through the CIREFE (*Centre International Rennais d'Etudes de Français pour Etrangers*). Classes are aimed for non Francophone students who wish to learn French and learn about French civilisation and culture.

The CIREFE offers:

- **Proficiency evening courses** : 4 hours a week (**one semester free of charge** for all exchange students)
- **Full time year courses** : several level of proficiency, 16 to 20 hours a week (**students have to pay** to attend these courses : cf : www.univ-rennes2.fr/cirefe)

If you are interested in signing up for one of these courses you will have to take a proficiency test at the CIREFE.

Please note: The tests take place at the beginning of each semester. If you don't take the test, you will be unable to sign up for the course.

If you have a proof of an official French language test, please send us a copy of it.

CHOICE OF COURSES

You must choose the majority of your courses in the same field of studies as in your university (which signed an agreement with Rennes 2 University). You are allowed to attend courses in 1 additional department, from Year 1 (Bachelor's degree) to Year 4 (Master's degree) according to the requirements of the various departments, if you need it to validate your mobility.

Those choices must appear in your learning agreement or course scheme, signed by the coordinator of your home university.

You will attend the same courses and the same exams as local students.

Warning: Students are required to have at least a B2 level in French language, to follow courses taught in French and take exams successfully.

- If you attend the **proficiency evening courses**, you can also attend courses in the departments (fields of studies) during the day.

- If you attend **intensive courses** in French at the CIREFE (paying full time year courses), you will only attend these courses and will not be able to attend courses taught in the departments.

UFR OF LANGUAGES	UFR OF ARTS- LITERATURE AND COMMUNICATION	UFR OF SOCIAL SCIENCES	UFR OF HUMAN SCIENCES	UFR OF SPORTS AND SPORTS SCIENCES
Fields of studies :	Fields of studies :	Fields of studies :	Fields of studies :	Fields of studies :
<ul style="list-style-type: none"> • German • English • Breton and Celtic • Spanish • Arabic studies • Chinese studies • Italian • Foreign languages applied to business or translation (LEA) • Portuguese • Russian 	<ul style="list-style-type: none"> • Visual Arts • Performing arts • Art history and archeology • Communication • Literature • Music studies 	<ul style="list-style-type: none"> • Business administration (AES) • Geography and spacial planning • History • Mathematics applied to Social Sciences (MASS) 	<ul style="list-style-type: none"> • Psychology • Education sciences • Sociology - Linguistics 	<ul style="list-style-type: none"> • Physical education and sports activities (STAPS)

UFR : Unité de Formation et de Recherche (= Composante)

EUROPEAN LEVELS - SELF ASSESSMENT GRID

		A1	A2	B1	B2	C1	C2
U N D E R S T A N D I N G	Listening	I can understand familiar words and very basic phrases concerning myself, my family and immediate concrete surroundings when people speak slowly and clearly.	I can understand phrases and the highest frequency vocabulary related to areas of most immediate personal relevance (e.g. very basic personal and family information, shopping, local area, employment). I can catch the main point in short, clear, simple messages and announcements.	I can understand the main points of clear standard speech on familiar matters regularly encountered in work, school, leisure, etc. I can understand the main point of many radio or TV programmes on current affairs or topics of personal or professional interest when the delivery is relatively slow and clear.	I can understand extended speech and lectures and follow even complex lines of argument provided the topic is reasonably familiar. I can understand most TV news and current affairs programmes. I can understand the majority of films in standard dialect.	I can understand extended speech even when it is not clearly structured and when relationships are only implied and not signalled explicitly. I can understand television programmes and films without too much effort.	I have no difficulty in understanding any kind of spoken language, whether live or broadcast, even when delivered at fast native speed, provided. I have some time to get familiar with the accent.
	Reading	I can understand familiar names, words and very simple sentences, for example on notices and posters or in catalogues.	I can read very short, simple texts. I can find specific, predictable information in simple everyday material such as advertisements, prospectuses, menus and timetables and I can understand short simple personal letters.	I can understand texts that consist mainly of high frequency everyday or job-related language. I can understand the description of events, feelings and wishes in personal letters.	I can read articles and reports concerned with contemporary problems in which the writers adopt particular attitudes or viewpoints. I can understand contemporary literary prose.	I can understand long and complex factual and literary texts, appreciating distinctions of style. I can understand specialised articles and longer technical instructions, even when they do not relate to my field.	I can read with ease virtually all forms of the written language, including abstract, structurally or linguistically complex texts such as manuals, specialised articles and literary works.
S P E A K I N G	Spoken Interaction	I can interact in a simple way provided the other person is prepared to repeat or rephrase things at a slower rate of speech and help me formulate what I'm trying to say. I can ask and answer simple questions in areas of immediate need or on very familiar topics.	I can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar topics and activities. I can handle very short social exchanges, even though I can't usually understand enough to keep the conversation going myself.	I can deal with most situations likely to arise whilst travelling in an area where the language is spoken. I can enter unprepared into conversation on topics that are familiar, of personal interest or pertinent to everyday life (e.g. family, hobbies, work, travel and current events).	I can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible. I can take an active part in discussion in familiar contexts, accounting for and sustaining my views.	I can express myself fluently and spontaneously without much obvious searching for expressions. I can use language flexibly and effectively for social and professional purposes. I can formulate ideas and opinions with precision and relate my contribution skilfully to those of other speakers.	I can take part effortlessly in any conversation or discussion and have a good familiarity with idiomatic expressions and colloquialisms. I can express myself fluently and convey finer shades of meaning precisely. If I do have a problem I can backtrack and restructure around the difficulty so smoothly that other people are hardly aware of it.
	Spoken Production	I can use simple phrases and sentences to describe where I live and people I know.	I can use a series of phrases and sentences to describe in simple terms my family and other people, living conditions, my educational background and my present or most recent job.	I can connect phrases in a simple way in order to describe experiences and events, my dreams, hopes and ambitions. I can briefly give reasons and explanations for opinions and plans. I can narrate a story or relate the plot of a book or film and describe my reactions.	I can present clear, detailed descriptions on a wide range of subjects related to my field of interest. I can explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.	I can present clear, detailed descriptions of complex subjects integrating sub-themes, developing particular points and rounding off with an appropriate conclusion.	I can present a clear, smoothly-flowing description or argument in a style appropriate to the context and with an effective logical structure which helps the recipient to notice and remember significant points.
W R I T I N G	Writing	I can write a short, simple postcard, for example sending holiday greetings. I can fill in forms with personal details, for example entering my name, nationality and address on a hotel registration form.	I can write short, simple notes and messages. I can write a very simple personal letter, for example thanking someone for something.	I can write simple connected text on topics which are familiar or of personal interest. I can write personal letters describing experiences and impressions.	I can write clear, detailed text on a wide range of subjects related to my interests. I can write an essay or report, passing on information or giving reasons in support of or against a particular point of view. I can write letters highlighting the personal significance of events and experiences.	I can express myself in clear, well-structured text, expressing points of view at some length. I can write about complex subjects in a letter, an essay or a report, underlining what I consider to be the salient issues. I can select a style appropriate to the reader in mind.	I can write clear, smoothly-flowing text in an appropriate style. I can write complex letters, reports or articles which present a case with an effective logical structure which helps the recipient to notice and remember significant points. I can write summaries and reviews of professional or literary works.