

Dear Colleagues,

Warm greetings from cold but sunny Vila Real!

We are ready to receive your nominations for academic year 2014-2015 and would like to take the chance to provide all of our partners with information on our Erasmus nomination and application procedure.

To nominate your students to the University of Trás-os-Montes and Alto Douro [P VILA RE 01], please email us [grim@utad.pt] the following information of each of your candidates:

- Full name
- Birth year
- E-mail address
- Study area [according to our agreement]
- Period of mobility [winter, spring semester or full year]

Our **nomination deadlines** are the following:

- Winter and Spring semester or full year: **30 April 2014**

Your nominated students will receive an e-mail from us with information on the application process in due time. Their application only will be complete with the following documents:

- Application Form [signed by them].
- Learning agreement [signed by them and by their home university].
- Accommodation Form [signed by them].
- 1 Colored photo [passport type].
- Copy of Health European Insurance Card [or other private health insurance]

Our **application deadlines** are the following:

- Winter semester or full year: **30th. June 2014**
- Spring semester: **30th. November 2014**

Students that need an Acceptance Letter should request it and indicate the sending mode [e-mail or post].

Please find attached our Mobility Calendar and feel free to send to you students.

We are looking forward to receiving your nominations and your students.

Best regards,

Sara Alves Dias,
Coordinator of the Mobility Programs: LLP/Erasmus (Incoming), Leonardo da Vinci,
Almeida Garrett and Vulcanus
EURAXESS Mobility Center in Vila Real (<http://www.euraxess.pt>)
GRIM - Office for International Relations and Mobility
University of Trás-os-Montes and Alto Douro - UTAD