

Dear Incoming Student,

2015-2016 Erasmus+ Incoming Applications for Fall Semester in Kadir Has University, is nearly begun, the application deadline will be on **15 June 2015**.

ERASMUS APPLICATIONS

You may find all the necessary information about application in our website indication below:

<http://www.khas.edu.tr/en/international2/international-students-2/Erasmus-Students/Applicationguide.html>

Please note that it's a new online form with additional info, for those who filled out the previous one should fill out this one too!!!!

As described on the application guide; Fall semester Erasmus incoming nominees should send their indicated application documents before 15 June 2015 **(last day for receiving the documents)** first by e-mail and then regular post mail to the Erasmus and EU Programs Unit address below: **(PLEASE NOTE THAT WITHOUT AN OFFICIAL APPLICATION INCLUDING ALL ATTACHED DOCUMENTS ACCEPTANCE LETTER WILL NOT BE ISSUED)**

Application Documents

1. [Erasmus Exchange Student Application Form](#)
2. Learning Agreement
3. Official university transcript
4. Photocopy of passport
5. 2 photographs

Application deadlines for 2015-2016

Fall Semester: 15 June 2015

Spring Semester: 15 December 2015

Admission Address:

Ms. Ayca Ozturk

Erasmus and EU Programs Unit

Kadir Has University Kadir Has Campus Kadir Has Cad. 34083 Cibali Fatih/ Istanbul

Online application form is available for your students in following link;

<http://p2.khas.edu.tr/incomingform/>

Regarding the Learning agreements from the faculties websites, students may reach each faculty and departments curriculum and course descriptions;

<http://www.khas.edu.tr/en/academic/faculties-and-departments.html>

For the detailed course information and the list of english taught courses in Spring Semester please get in contact with our departmental coordinators (please see attachment)

Our academic calendar will be announced soon.

: <http://www.khas.edu.tr/en/academic/academic-calendar/>

FALL SEMESTER: Mid September – Mid January (Including course registration, orientation and Exams)

ACCOMODATION

Kadir Has University offers limited number of dormitory accommodation for international students. Kadir Has Residence Hall consist of two separate female and male dormitories. Female dormitory is located in a walking distance from the main campus. Male dormitory is located on the other side of Halic, within 15 min. university shuttle ride.

Student dormitories feature semi private bathrooms, laundry rooms, cable TV and 24 hour internet access and mini kitchens equipped with refrigerators, microwaves and kettles. Standard room is furnished with bookshelves, single or bunker beds, chairs and private cupboards.

For further details please see our following webpage : <http://www.khas.edu.tr/en/1693/housing-application>

The Kadir Has Main Campus is aptly situated on the Golden Horn, the cultural heart of historic Istanbul. Since it is in the center of the city, it is easily reachable by public transportation. There are many small apartments, dormitories affiliated with the university, hotels and small apartments nearby, where students may easily find lodging in accordance with their needs and budgets.

About Accomodation, unfortunately Kadir Has University actually has very limited dormitory facility in & out Campus

However, as Erasmus Unit we would like to suggest some housing facilities nearby our University (please see the attachment). You may contact them directly.

STUDENT VISA AND RESIDENCE PERMIT

VISA

According to Turkish Customs Regulations, **non Turkish Nationals should apply a Turkish Student Visa from the Turkish Consulate in their home country before their arrival as an exchange student to Turkey.** Please do not attempt to come with a tourist visa while you will probably have problem in your registration!

After receiving your Letter of Acceptance from Kadir Has University, you should apply directly and in person at your local Turkish Embassy or Consulate. During this process, you may also be asked to show proof of financial ability to cover the related educational expenses of studying in Turkey. For student visa applications, required documents are:

- **Official Acceptance Package you received from Kadir Has University**
- **One passport –sized photo**
- **Original Passport**
- **Visa Application form (to be obtained from the Embassy or Consulate)**
- **Visa Fee (if needed)**

You can consult to the nearest Embassy/Consulate of the Republic of Turkey for the list of all required documents. **In accordance to a new amendment in custom legislation, Erasmus Students are also allowed to enter to Turkey without a student visa in this case, during the residence permit application they are requested to pay a visa fee cost 320 TL!**

Please allow up to 6-8 weeks for visa processing. We recommend you to apply for visa immediately after you receive your acceptance letter.

When you receive your visa, check to confirm that it is an ‘education visa’. You will not be able to enroll on your program on a tourist visa.

Don’t panic if you see that your visa was issued as a single entry and only for one year. After you complete the official registration process at the university, we will help you to apply for the residence permit, which will be your official document throughout your studies at Kadir Has University.

RESIDENCE PERMIT

And as a further step after getting your student visa, in order to prevent long wait list at the Istanbul Police Departments Foreigners Offices , we strongly suggest you to apply online

for an e-appointment **in August** before your departure to Turkey. (https://e-randevu.iem.gov.tr/yabancilar/islem_sec.aspx) Please select Vatan Street Main Police Station Foreigners Office as the appointment place when you are filling out your forms. The Turkish Acceptance Letter will be used at Vatan Street Main Police Station Foreigners Office.

On the appointment date, you will be asked to apply to the Bureau in person with the following documents:

- Your Passport
- Photocopy of your Passport, including the pages with identification, student visa and most recent entry stamp
- Application for Residence Permit (obtained from the Bureau's website and fully completed)
- Certificate of Student Enrolment (will be provided by the University)
- 4 passport size photos
- A fee of approximately 200 Turkish Liras for the Residence Permit Booklet.
- If residence permit is obtained previously, its original and photocopy of the processed pages
- **Valid Health Insurance (it should be local and should cover all the requirements as attached example)**

HEALTH INSURANCE

According to Residence Permit legislation Erasmus students should provide a valid local health insurance (with full coverage) during their stay at Turkey. In residence permit application, this insurance is requested by authorities. Please see the example of insurance. **The insurance costs approx 600 TRL for the students younger than 25 years old, and 800 TRL for the others.**

If Turkey and your country has a social security agreement: You need to visit your social security office (not your private insurance company!!) in your country before you arrive. They will give you a document called "formular". You will get the Turkish Social security Office's (SGK) approval upon your arrival to this document. You can use this approved formular as your insurance, in your residence permit application.

Here you can find the list of agreements:

Germany TA 11
Netherlands N/TUR 111
Belgium BT 8

Austria A/TR 3
France SE 208-06 A FT & SE 208-28 FT
Turkish Republic of North Cyprus KKTC/TC 3
Romania R/TR 3
Bosnia Herzegovina BH/TR 4
Czech Rep CZ/TR 111
Macedonia MC/TR 4
Luxembourg TR/L 3
Albania AL/TR 4

For any further questions please do not hesitate to contact us...

Best regards

Ayça Öztürk, M.A
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