

Erasmus+ Key Data 2015/2016

Name	Faculdade de Letras da Universidade de Lisboa School of Arts and Humanities of the University of Lisbon
ERASMUS ID code	P LISBOA 109 (This is the provisory code due to the merger of previous university P LISBOA 02 with P LISBOA 04)
Address	Alameda da Universidade 1600-214 Lisboa PORTUGAL
Website	http://www.lettras.ulisboa.pt
Dean / ERASMUS Institutional Coordinator	Prof. Doutor Paulo Farmhouse Alberto

Núcleo de Cooperação Internacional | International Cooperation Office

Homepage	http://www.lettras.ulisboa.pt/pt/internacional/
Email	internacional@lettras.ulisboa.pt
Phone	+351 21 792 00 60 (outgoing students section) +351 21 792 00 65 (incoming students section)
Bilateral Agreements	agreement@lettras.ulisboa.pt
Head Officer	Denise MATOS MOURA denise@lettras.ulisboa.pt
Outgoing Officer	Raquel MOREIRA
Incoming Officer	Cláudia FERREIRA

ISCED fields of education available

Broad field	Narrow field	Detailed field
02 Arts and humanities	021 Arts	0213 Fine arts (History of Art) 0215 Music and performing arts
	022 Humanities	0222 History and archaeology 0223 Philosophy and ethics
	023 Languages	0231 Language acquisition 0232 Literature and linguistics
03 Social sciences, journalism and information	031 Social and behavioural sciences	0312 Political sciences and civics 0314 Sociology and cultural studies
	032 Journalism and information	0321 Journalism and reporting 0322 Library, information and archival studies
10 Services	101 Personal services	1015 Travel, tourism and leisure

Application Procedure	
Nominations	Please always send nominations to internacional@lettras.ulisboa.pt by: 01st June for Winter Semester and Full Year 01st November for Summer Semester
Application steps and documents	After candidates are nominated, they will be contacted at their email addresses with all the steps and deadlines necessary to complete the FLUL Erasmus+ application. Each candidate must submit the Online Application Form in due time to have his/her application reviewed. Additionally, all of the following application documents must be sent by post to the International Cooperation Office's address: 1. FLUL Enrolment Sheet 2. Learning Agreement duly signed and stamped by the sending university 3. Transcript of Records issued by the sending university 4. Copy of Identity Card or Passport 5. Copy of European Health Insurance Card or proof of application for European Health Insurance Card or private health insurance policy 6. 2 passport-style colour photos
Deadlines for candidates	SUBMISSION OF ONLINE APPLICATION FORM 01st June for Winter Semester and Full Year 01st November for Summer Semester
	SENDING OF APPLICATION DOCUMENTS 30th June for Winter Semester and Full Year 30th November for Summer Semester
Online Application Form	http://goo.gl/forms/zWLyHVJAD5
Webpage with procedure	http://www.lettras.ulisboa.pt/pt/internacional/incoming/erasmus/248-erasmus-estudos-en
List of courses	http://www.lettras.ulisboa.pt/pt/cursos http://www.lettras.ulisboa.pt/pt/internacional/incoming/catalogo-de-disciplinas
Language used in courses	Portuguese. Proof of language skill is not required but level B1 is recommended in order to benefit fully from the exchange.
Academic calendar	http://www.lettras.ulisboa.pt/pt/cursos » Calendário Escolar 2015-2016
Winter semester	Lecture period from September to December. Assessment period in January.
Summer semester	Lecture period from February to May. Assessment period in June.

Additional Information	
Useful information	http://www.lettras.ulisboa.pt/pt/internacional/incoming/informacoes-uteis
Accommodation	We regret that we are not able to allocate places in the University Residences to Erasmus+ students. Information about housing in Lisbon is available at: http://www.lettras.ulisboa.pt/pt/internacional/incoming/informacoes-uteis/92-alojamento.
Special needs Homepage	Núcleo de Apoio ao Aluno Student Support Service http://www.lettras.ulisboa.pt/pt/estudantes/alunos/estatutos-especiais/146-alunos-com-necessidades-educativas-especiais#incoming
Email	naa@lettras.ulisboa.pt
Phone	+351 21 792 00 23 +351 21 792 00 30
Portuguese language courses	There are courses of Portuguese at various levels for academic purposes organised by the Institute of Portuguese Culture and Language. Summer and intensive language courses are available prior to the start of the academic year. Further language classes are offered during the academic year. All courses are optional and paid: • Summer courses or private courses • Intensive course for Erasmus+ students during September (4 ECTS) • Courses for Erasmus+ students each semester (4 ECTS each)
Homepage	http://www.iclp.lettras.ulisboa.pt
Email	iclp@lettras.ulisboa.pt or gablcp@lettras.ulisboa.pt
Phone	+351 21 781 61 50 +351 21 781 61 51
Address	Instituto de Cultura e Língua Portuguesa Faculdade de Letras Universidade de Lisboa 1600-214 Lisboa Portugal