



Rennes 2 University  
International Office



# APPLICATION PROCEDURE

Exchange students

[WWW.UNIV-RENNES2.FR](http://WWW.UNIV-RENNES2.FR)





Dear student,

You will find in this document useful information related to your application for your studies at Rennes 2 University in 2015-2016.

Before registering online, please check with the International Office of your home university that an agreement has been signed with Rennes 2 University **in your field and level of studies**.

## USEFUL INFORMATION

First, please read the information below. It is very important you understand the procedure.

**Application forms** to fill in: <http://www.univ-rennes2.fr/service-relations-internationales/etudiants-etrangeers-candidater-programme-echange>

**Useful information** about your arrival and your stay in Rennes: <http://www.univ-rennes2.fr/service-relations-internationales/incoming>

**Catalogue for courses** open to international exchange students: <http://www.univ-rennes2.fr/service-relations-internationales/guide-ects-enseignements>  
Your courses have to be chosen **only** in this catalogue.

If you do have any question, please do not hesitate to contact:  
[gwenaelle.lemeur@univ-rennes2.fr](mailto:gwenaelle.lemeur@univ-rennes2.fr)



## APPLICATION PROCEDURE

### 3 steps to apply:

1- Make sure you read this information sheet

2- Fill in ALL the following required documents:

- Application form 2015-2016 –available in French and English – signed by your coordinator in your home university
- Accommodation Application Form 2015-2016, if you wish to ask for a room in a residence hall
- French level certificate, filled in and signed by your home coordinator
- Provisional Learning Agreement (before the mobility) – For Erasmus students

3 – Send these documents to the following address:

Université Rennes 2  
Service des Relations Internationales  
Place du Recteur Henri Le Moal  
CS 24307  
35043 RENNES CEDEX  
FRANCE

**DEADLINE: the documents have to be received by Rennes 2 University:**

Before **1st May** for a mobility during the 1st semester or the full academic year  
Before **1st October** for a mobility during the 2d semester



## Application Forms

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Please fill in the online Application Form: <http://www.univ-rennes2.fr/service-relations-internationales/etudiants-etrange-candidater-programme-echange>

- **Fill in** the information required
- **Check** your answers and **validate** the document
- **Generate a PDF document**

**Warning:** You absolutely need to obtain a PDF document. If you only print a screen copy, and not the PDF document, your registration will be refused!

- **Save and print the PDF document**
- Then, **sign** the document, and also have it **signed and stamped by your home coordinator**



## Student social security

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### EU students:

You have to submit to the International Office a copy of your European Health Insurance Card **when you arrive in Rennes**. It has to be **valid until the end of your study period**. If you cannot provide the copy of the card, you will have to pay the student health insurance (213€ for 2014-2015) to be registered at Rennes 2 University.

### Non-EU students:

**You have to pay the student health insurance**, compulsory to be registered at the University (213€ for 2014-2015), even if you have already paid for another health insurance to get your visa.

If you are over 28 years old, you will have to subscribe to a private French social security as soon as you arrive. Without this compulsory document, you will not be allowed to register at the University.



## French language level certificate

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You are required to send us a certificate stating your French language level, signed by the coordinator who selected you.

To attend courses and take exams successfully, you should have a B2 level.

If that is not the case, a B1 level is at least required. You will then have to attend French proficiency evening courses (free of charge for 1 semester) on arrival.

If you have a proof of an official French language test, please send us a copy of it.

## Provisional Learning Agreement (before the mobility)

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Erasmus students (Europe): you have to fill in your provisional learning agreement (given by your home university), stating your provisional courses choice.

This choice can change once you arrive, according to the opening of courses or your timetable.

# EUROPEAN LEVELS - SELF ASSESSMENT GRID

		A1	A2	B1	B2	C1	C2
U N D E R S T A N D I N G	Listening	I can understand familiar words and very basic phrases concerning myself, my family and immediate concrete surroundings when people speak slowly and clearly.	I can understand phrases and the highest frequency vocabulary related to areas of most immediate personal relevance (e.g. very basic personal and family information, shopping, local area, employment). I can catch the main point in short, clear, simple messages and announcements.	I can understand the main points of clear standard speech on familiar matters regularly encountered in work, school, leisure, etc. I can understand the main point of many radio or TV programmes on current affairs or topics of personal or professional interest when the delivery is relatively slow and clear.	I can understand extended speech and lectures and follow even complex lines of argument provided the topic is reasonably familiar. I can understand most TV news and current affairs programmes. I can understand the majority of films in standard dialect.	I can understand extended speech even when it is not clearly structured and when relationships are only implied and not signalled explicitly. I can understand television programmes and films without too much effort.	I have no difficulty in understanding any kind of spoken language, whether live or broadcast, even when delivered at fast native speed, provided. I have some time to get familiar with the accent.
	Reading	I can understand familiar names, words and very simple sentences, for example on notices and posters or in catalogues.	I can read very short, simple texts. I can find specific, predictable information in simple everyday material such as advertisements, prospectuses, menus and timetables and I can understand short simple personal letters.	I can understand texts that consist mainly of high frequency everyday or job-related language. I can understand the description of events, feelings and wishes in personal letters.	I can read articles and reports concerned with contemporary problems in which the writers adopt particular attitudes or viewpoints. I can understand contemporary literary prose.	I can understand long and complex factual and literary texts, appreciating distinctions of style. I can understand specialised articles and longer technical instructions, even when they do not relate to my field.	I can read with ease virtually all forms of the written language, including abstract, structurally or linguistically complex texts such as manuals, specialised articles and literary works.
S P E A K I N G	Spoken Interaction	I can interact in a simple way provided the other person is prepared to repeat or rephrase things at a slower rate of speech and help me formulate what I'm trying to say. I can ask and answer simple questions in areas of immediate need or on very familiar topics.	I can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar topics and activities. I can handle very short social exchanges, even though I can't usually understand enough to keep the conversation going myself.	I can deal with most situations likely to arise whilst travelling in an area where the language is spoken. I can enter unprepared into conversation on topics that are familiar, of personal interest or pertinent to everyday life (e.g. family, hobbies, work, travel and current events).	I can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible. I can take an active part in discussion in familiar contexts, accounting for and sustaining my views.	I can express myself fluently and spontaneously without much obvious searching for expressions. I can use language flexibly and effectively for social and professional purposes. I can formulate ideas and opinions with precision and relate my contribution skilfully to those of other speakers.	I can take part effortlessly in any conversation or discussion and have a good familiarity with idiomatic expressions and colloquialisms. I can express myself fluently and convey finer shades of meaning precisely. If I do have a problem I can backtrack and restructure around the difficulty so smoothly that other people are hardly aware of it.
	Spoken Production	I can use simple phrases and sentences to describe where I live and people I know.	I can use a series of phrases and sentences to describe in simple terms my family and other people, living conditions, my educational background and my present or most recent job.	I can connect phrases in a simple way in order to describe experiences and events, my dreams, hopes and ambitions. I can briefly give reasons and explanations for opinions and plans. I can narrate a story or relate the plot of a book or film and describe my reactions.	I can present clear, detailed descriptions on a wide range of subjects related to my field of interest. I can explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.	I can present clear, detailed descriptions of complex subjects integrating sub-themes, developing particular points and rounding off with an appropriate conclusion.	I can present a clear, smoothly-flowing description or argument in a style appropriate to the context and with an effective logical structure which helps the recipient to notice and remember significant points.
W R I T I N G	Writing	I can write a short, simple postcard, for example sending holiday greetings. I can fill in forms with personal details, for example entering my name, nationality and address on a hotel registration form.	I can write short, simple notes and messages. I can write a very simple personal letter, for example thanking someone for something.	I can write simple connected text on topics which are familiar or of personal interest. I can write personal letters describing experiences and impressions.	I can write clear, detailed text on a wide range of subjects related to my interests. I can write an essay or report, passing on information or giving reasons in support of or against a particular point of view. I can write letters highlighting the personal significance of events and experiences.	I can express myself in clear, well-structured text, expressing points of view at some length. I can write about complex subjects in a letter, an essay or a report, underlining what I consider to be the salient issues. I can select a style appropriate to the reader in mind.	I can write clear, smoothly-flowing text in an appropriate style. I can write complex letters, reports or articles which present a case with an effective logical structure which helps the recipient to notice and remember significant points. I can write summaries and reviews of professional or literary works.

## Accommodation in a residence hall

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There are 2 types of rooms, in a limited number:

- Standard rooms
- Comfort rooms

### Standard rooms

These rooms are 9 square meters, with a bed (mattress, undersheet and slipcover), a desk and a chair. There is also a wardrobe, shelves, a bedhead, a bin, a desk lamp, and a washbasin.

Each floor is equipped with four lavatories and four showers, one kitchen with sink, cupboards, hotplates, microwave oven, and refrigerators.

2014-2015 fees : 163,35€ / month (Including the Internet)



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### Comfort rooms

These rooms are 9 square meters, with a multipurpose room (lavatory, washbasin, and shower), a refrigerator, a desk, a bed (mattress with undersheet), a chair, a wardrobe, shelves, and a bin.

There is one kitchen per floor with two sinks, eight hotplates, two microwave ovens and a breakfast nook.

2014-2015 fees: 238,75€ / month (Including the Internet)

### In addition

In each building, you can find a TV room, a leisure room, a soda vending machine, a phone box and a launderette.

### How to choose the type of room?

You can ask in the Accommodation Form to book a standard or renovated room. Please number this choice. However, this is just a request. There is no guarantee that you will get the room you asked for. Please note that we apply the principle “first come, first served”.

## Accommodation Application Form

If you wish to ask for a room in a residence hall, you must fill in the Accommodation Application Form.

**Warning:** You can ask for a room but this **is not compulsory**. You can find a room or flat by yourself if you prefer. Some of the rooms in the residence halls are quite old.

We offer this solution in order to help you, but **the University will not be held responsible** if the room does not correspond to your expectations.

**No change of residence halls will be allowed.**

What is more, there is a limited number of rooms available, so it is a “first come first served” policy.

When you send us the *Accommodation Application Form*, your request for booking is taken into account. You will receive an answer (positive or negative) at the beginning of July for the 1st semester, and mid-December for the 2nd semester.

Indeed, we just act as an intermediary between the CROUS and you. It is no use asking directly the CROUS for a room.

Finally, the rooms are booked for a fixed period of stay, which means that, even if you arrive late or leave early, you will have to pay for the whole period. If you cancel your booking after the 31st August (1st semester) or after the 30th November (2d semester), you will have to pay for the whole period.





## Finalize your application

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Send these documents: Application Form, Accommodation Application Form, Certificate of French language level, Provisional Learning Agreement, to the following address :

Université Rennes 2  
Service des Relations Internationales  
Place du Recteur Henri Le Moal  
CS 24307  
35043 RENNES CEDEX  
France

### DEADLINE :

- **before 1st May 2015** for a study period beginning in the 1st semester (Fall semester)
- **before 1st October 2015** for a study period beginning in the 2nd semester (Spring semester)





# ADDITIONAL INFORMATION

## Learning French at Rennes 2 University (CIREFE)

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You can learn French through the CIREFE (Centre International Rennais d'Etudes de Français pour Etrangers). Classes are aimed at non Francophone students who wish to learn French and learn about French civilisation and culture.

The CIREFE offers:

- **Proficiency evening courses:** 4 hours a week (**one semester free of charge** for all exchange students)
- **Full time year courses:** several level of proficiency, 16 to 20 hours a week (**students have to pay** to attend these courses: see [www.univ-rennes2.fr/cirefe](http://www.univ-rennes2.fr/cirefe))

If you are interested in signing up for one of these courses you will have to take a proficiency test at the CIREFE on arrival.

Please note that the tests take place at the beginning of each semester. If you don't take the test, you will be unable to sign up for the course.

If you have a proof of an official French language test, please send us a copy of it.



## Choice of courses in the departments

You can find in our online courses catalogue (<http://www.univ-rennes2.fr/service-relations-internationales/guide-ects-enseignements>) information concerning courses open to international exchange students and examinations rules. You have to refer to this catalogue to choose your courses. International students can choose their courses in 2 different departments, and, in addition to these courses, they are allowed to attend French support language courses (CIREFE).

The choice of courses has to respect the following rules: students have to choose at least 50% of their courses in the same field of studies as in their home university (which signed an agreement with Rennes 2 University). They are allowed to attend courses in 1 additional department, from Year 1 (Bachelor's degree) to Year 4 (Master's degree) according to the requirements of the various departments, if they need it to validate their mobility.

Those choices must appear in the learning agreement or course scheme, signed by the coordinator of their home university.

They will attend the same courses and the same exams as local students.

**Warning:** Students are required to have at least a B2 level in French language, to attend courses taught in French and take exams successfully. If that is not the case, a B1 level is at least required. They will then have to attend a French proficiency evening courses (free of charge for 1 semester) on arrival.

Students who attend proficiency evening courses can also attend courses in the departments (fields of studies) during the day. These courses are free of charge for 1 semester for all exchange students and are credited with 5 ECTS if the students pass the exams.

Students who attend intensive courses in French at the CIREFE (paying full time year courses) will only attend these courses and will not be able to attend courses taught in the departments.

## FIELDS OF STUDIES OFFERED AT RENNES 2 UNIVERSITY

UFR OF LANGUAGES	UFR OF ARTS- LITERATURE AND COMMUNICATION	UFR OF SOCIAL SCIENCES	UFR OF HUMAN SCIENCES	UFR OF SPORTS AND SPORTS SCIENCES
Fields of studies :	Fields of studies :	Fields of studies :	Fields of studies :	Fields of studies :
<ul style="list-style-type: none"><li>• German</li><li>• English</li><li>• Breton and Celtic</li><li>• Spanish</li><li>• Arabic studies</li><li>• Chinese studies</li><li>• Italian</li><li>• Foreign languages applied to business or translation (LEA)</li><li>• Portuguese</li><li>• Russian</li></ul>	<ul style="list-style-type: none"><li>• Visual Arts</li><li>• Performing arts</li><li>• Art history and archeology</li><li>• Communication</li><li>• Literature</li><li>• Music studies</li></ul>	<ul style="list-style-type: none"><li>• Business administration (AES)</li><li>• Geography and spacial planning</li><li>• History</li><li>• Mathematics applied to Social Sciences (MASS)</li></ul>	<ul style="list-style-type: none"><li>• Psychology</li><li>• Education sciences</li><li>• Sociology - Linguistics</li></ul>	<ul style="list-style-type: none"><li>• Physical education and sports activities (STAPS)</li></ul>

UFR : Unité de Formation et de Recherche (= Composante)







### **OPENING HOURS**

from Monday to Friday  
from 2pm to 5pm

### **WEBSITE**

[www.univ-rennes2.fr/international](http://www.univ-rennes2.fr/international)

### **INTERNATIONAL OFFICE**

Villejean Campus  
Place du recteur Henri Le Moal  
cs 24307  
35043 Rennes cedex  
Building. D, door 307

Phone. : +33 2 99 14 10 92

E-mail : [international@univ-rennes2.fr](mailto:international@univ-rennes2.fr)

Metro : Métro Villejean-Université

CONCEPTION : SERVICE DES RELATIONS INTERNATIONALES, UNIVERSITÉ RENNES 2  
IMPRESSION : IMPRIMERIE DE L'UNIVERSITÉ RENNES 2 

March 2015



**UNIVERSITÉ  
RENNES 2**

**INTERNATIONAL  
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**[WWW.UNIV-RENNES2.FR](http://WWW.UNIV-RENNES2.FR)**



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